

SRR AND CVR GOVERNMENT DEGREE COLLEGE(A), VIJAYAWADA

ACADEMIC COUNCIL MEETING 2021-2022

05 - 01 - 2022



ACADEMIC COUNCIL MEETING

2021 - 2022

DATE: 05 - 01 - 2022

SRR & CVR GOVT. DEGREE COLLEGE (Autonomous)
MACHAVARAM, VIJAYAWADA.
(Established in 1937, NAAC Accredited with B+ grade)

ACADEMIC COUNCIL MEETING

Held On date: 05 - 01 - 2022

The fifth meeting of the Academic Council of SRR & CVR Government Degree College (A), Vijayawada was held from 10- 00 AM to 1- 00 PM on 05 - 01 - 2022 in the Mini Conference Hall. The Meeting was chaired by Principal Dr. K. Bhagya Lakshmi. Experts from outside College representing different fields, University Nominees and In-charges of the Departments attended the Academic Council Meeting.

Principal welcomed the guests.

- Dr. D. Surya Chandra Rao, Principal, Krishna University, Machilipatnam, A P
- Sri A. Sudhakar, G. M., District Industries Centre (DIC), Krishna Dist, Vijayawada.
- Sri M. Venkateswara Rao, Advocate, Patamata, Vijayawada.
- Sri M. Murali Krishna, M. D., Fortune Murali Park Hotel, Vijayawada.
- Dr. V. Venkatramu, Professor, University Nominee, Kr U Dr M R A R P. G. Centre, Nuzvid, Krishna Dt..
- Dr M. Koteswara Rao, Professor, University Nominee, Dept of English Krishna University, Machilipatnam.
- Dr. L. Suseela, Professor, University Nominee, Krishna University, Machilipatnam.

Principal Dr. K. Bhagya Lakshmi presented a brief review of the College activities and the B. O. S. Highlights, viz., New Courses, Course modifications, Certificate Courses, Add on Courses, Life Skills Courses, Skill Development Courses, etc., as per the norms of APSCHE, affiliated Krishna University and Autonomous Resolutions.

All the members are informed the following Agenda during the Academic Council Meeting.

AGENDA for U. G. Courses :

1. Implementation of the new programmes sanctioned in English Medium and medium intake modifications of the Programmes from the Academic Year 2021 - 2022, as per

the proceedings of the Commissioner of Collegiate Education, Rc.No. 25/GDC-CS/2021-75 dated: 24 - 09- 2021.

2. Approval of the minutes of B. O. S. Meetings of all Departments for up-gradation of Syllabus for the A. Y. 2021 – 2022 with a minimum of 20% changes.
3. Approval of the 4 components of B. O. S., viz., i. Syllabus, ii. Model Question paper, iii. Blue Print and iv. Question Bank of the I, II, III, IV, V and VI Semesters of all Departments, for the Academic year 2021 - 2022.
4. Approval of the Syllabus, Model Question paper, Blue Print and Question Bank of all the Semesters for Life Skills and Skill Development Courses, as per APSCHE's guidelines.
5. Approval of the structured Credits, Work Load, Internal Marks breakup etc.
6. Approval of Academic Regulations, Curricula and Regulations of admissions of the Courses.
7. Approval of Academic Calendar for U. G. and P. G. Courses for the A. Y. 2021 - 2022.
8. Approval of Sports regulations, NCC and NSS-Attendance waiver, Internal Marks relaxation for Winners of highlighted Sports and Games State wide, Nation wide and in International level Tournaments. Such winners may be awarded stipulated credits.
9. Approval for Sanction of Grant of Participation Fee, T. A. and D. A. for the Students who participate in State level and National level Extra - Curricular Activities.
10. Approval of Students Assistantship, Prizes and Medals.
11. Approval of the Examiners and Evaluators of Semester end Examinations of the Academic Year 2021 - 22.
12. Approval of the Autonomous Examination Committee's Resolutions.
13. Approval of the suggestions if any made by the members of the Academic Council.
14. Approval of the Certificate Courses, Add- on Courses, etc.,.
16. Approval of the Resolutions of Staff Council regarding the Agenda of the Academic Council.

AGENDA for P. G. Courses :

18. Approval of the P. G. Syllabus Structure, Model Question Paper, Blue Print and Question Bank of the P. G. Departments of I, II, III and IV Semesters during A. Y. 2021-2022 with a minimum of 20% changes.
19. Approval of Academic Calendar for P. G. Courses for A. Y. 2021- 2022.
20. Approval of the Examination and Evaluation Pattern.

MINUTES OF ACADEMIC COUNCIL MEETING HELD ON 05 - 01 - 2022

The members of Academic Council discussed the Agenda thoroughly under the Chairmanship of Dr. K. Bhagya Lakshmi, Principal, S. R. R. & C. V. R. Govt. Degree College (A), Vijayawada, A. P. , and Resolved to approve the following:

1. To implement the Approval of new programmes sanctioned in English Medium and medium intake modifications of the Programmes from the Academic Year 2021 - 2022, as per the proceedings of the Commissioner of Collegiate Education, Rc.No. 25/GDC-CS/2021-75 dated: 24 - 09- 2021.
2. To approve the minutes of B. O. S. Meetings of all Departments for up-gradation of Syllabus for the A. Y. 2021 – 2022 with a minimum of 20% changes
3. To approve the 4 components of B. O. S., viz., i. Syllabus, ii. Model Question paper, iii. Blue Print and iv. Question Bank of the I, II, III, IV, V and VI Semesters of all Departments, for the Academic year 2021 - 2022.
4. To approve the Syllabus, Model Question paper, Blue Print and Question Bank of all the Semesters for Life Skills and Skill Development Courses, as per APSCHE's guidelines.
5. To approve the structured Credits, Work Load, Internal Marks breakup etc.
6. To approve Academic Regulations, Curricula and Regulations of admissions of the Courses.
7. To approve Academic Calendar for U. G. and P. G. Courses for the A. Y. 2021 - 2022.
8. To approve Sports regulations, NCC and NSS-Attendance waiver, Internal Marks relaxation for Winners of highlighted Sports and Games State wide, Nation wide and in International level Tournaments. Such winners may be awarded stipulated credits.

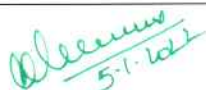






9. To approve the Sanction of Grant of Participation Fee, T. A. and D. A. for the Students who participate in State level and National level Extra - Curricular Activities.
10. To approve the Students Assistantship, Prizes and Medals.
11. To approve the Examiners and Evaluators of Semester end Examinations of the Academic Year 2021 - 22.
12. To approve the Autonomous Examination Committee's Resolutions.
13. To approve the Suggestions made by the members of the Academic Council.
14. To approve the Certificate Courses, Add on Courses, etc.,.
16. To approve the Resolutions of Staff Council regarding the Agenda of the Academic Council.

AGENDA for P. G. Courses :

18. To approve the P. G. Syllabus Structure, Model Question Paper, Blue Print and Question Bank of the P. G. Departments of I, II, III and IV Semesters during A. Y. 2021-2022 with a minimum of 20% modifications .
19. To approve the Academic Calendar for P. G. Courses for A. Y. 2021- 2022.
20. To approve the Examination and Evaluation Pattern.

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S. R. R. & C. V. R. GOVERNMENT DEGREE COLLEGE (AUTONOMOUS)
Machavaram, Vijayawada, Krishna Dist, A. P.
Academic Council Meeting held on : 05 - 01 - 2022.
THE MEMBERS PRESENT

S No	Name of the Member & Designation	Signature with Date
1	Dr. K. Bhagya Lakshmi M. Sc., M. Phil, Ph.D., Principal, Chairman.	 5-1-2022
2	Dr. V. Ravi Kumar M. Sc., M. Phil., Ph. D., Professor, Dept of Physics, Acharya Nagarjuna University, Nagarjuna Nagar, Guntur District, A. P., University Nominee.	 5/1/2022
3	Dr. M. Koteswara Rao Ph. D., Professor, Krishna University, Machilipatnam, Krishna Dist., AP, University Nominee.	
4	Dr. L. Susheela Ph. D., Professor, Krishna University, Machilipatnam, University Nominee.	attended online K.L.C. Devi
5	Prof. Dr. D. Surya Chandra Rao Ph. D., Principal, Krishna University, Machilipatnam, Educationist.	attended online K.L.C. Devi
6	Sri A. Sudhakar, G M, District Industries Centre, Krishna District, Autonagar, Vijayawada, Industry Expert.	
7	Sri Muttavarapu Murali Krishna, Managing Director, Fortune Murali Park Hotel, M. G. Road, Vijayawada, Expert in Commercial Enterprise.	mailed K.L.C. Devi
8	Sri Medasani Venkateswara Rao, Advocate / Notary, NTR Circle, Vijayawada, Expert in Law.	mailed K.L.C. Devi
9	Dr. M. Vijaya Kumar, Sr. Lecturer in Zoology, SRR & CVR G D C (A), VJA, Teacher from Science Dept.	
10	Dr. M. Shyam Babu, Sr. Lecturer in Commerce, SRR & CVR G D C (A), VJA, Teacher from Commerce Dept., P. G. Coordinator & Member Secretary for P. G. Program	
11	Dr. B. Subha, Sr. Lecturer in Economics, SRR & CVR G D C (A), VJA, Teacher from Arts Dept.	 5/1/22
12	Mrs. A. Rosalind, Sr. Lecturer in English, SRR & CVR G D C (A), VJA, Teacher from Languages Dept.	A. Rosalind 5/1/2022
13	Mrs. K. L. C. Devi, Sr. Lecturer in English, SRR & CVR G D C (A), VJA, Academic Coordinator & Member Secretary for U. G. Program.	K.L.C. Devi 5/1/2022

HEADS OF THE DEPARTMENTS:

S No	Name of the H O D & Department	Signature with Date
1	Mrs. K. L. C. Devi, Department of English.	K.L.C. Devi 5-1-2022
2	Dr. A. Bhanu Prasad, Department of Hindi.	A. Bhanu Prasad 5/1/2022
3	Dr. Y. Srilatha, Department of Telugu.	Y. Srilatha 5/1/2022
4	Mrs. K. V. Naga Lakshmi, Dept. of Mathematics.	K.V. Naga Lakshmi 5/1/2022
5	Mrs. P. Sailaja, Dept. of Physics & Electronics.	P. Sailaja 5/1/22
6	Dr. V. Srinivasa Rao, Department of Chemistry.	V. Srinivasa Rao 5/1/2022
7	Dr. G. Vijayadeep, Dept. of Computer Science.	G. Vijayadeep 5/1/22
8	Syed Vaziha Tahaseen, Dept. of Bio Chemistry.	Syed Vaziha Tahaseen
9	Mrs. D. Jyothi, Department of Micro Biology.	D. Jyothi 5/1/2022
10	Ms. G. Swapna, Department of Botany.	G. Swapna 5/1/2022
10	Dr. M. Vijaya Kumar, Department of Zoology.	M. Vijaya Kumar
11	Dr. B. Subha, Department of Economics.	B. Subha 5/1/22
12	Ms. G. Karunasri, Department of Commerce.	G. Karunasri 5/1/2022
13	Sri M. Padmanabham, Dept. of Public Admn.	M. Padmanabham
14	Sri D S V S Bala Subramanyam, Dept of Politics	D. S. V. S. Bala Subramanyam
15	Sri B. Prakasam, Department of History.	B. Prakasam
16	Dr. M. Koteswara Rao, Dept. of Physical Edn.	M. Koteswara Rao
17	Sri T. P. V. Sagar, Dept. of Library Science.	T. P. V. Sagar
18	Dr. U. V. Ramanamurthy, Dept. of Sanskrit.	U. V. Ramanamurthy
19	Sri G. Venkateswarlu, Dept. of Psychology.	G. Venkateswarlu
20	Sri K. Ashok, Department of Statistics.	K. Ashok 5/1/22



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Machavaram, Vijayawada - 520 004, Krishna District, A. P.
NAAC Accredited with 'B' Grade

U. G. ACADEMIC CALENDAR : 2021 - '22 : Re-opening of College: 01 - 10 - 2021.

Particulars	I Year		II Year		III Year	
	Sem - I	Sem - II	Sem - III	Sem - IV	Sem - V	Sem - VI
Starting Date of Admissions	16-09 -21					
Closure of Admissions	Phase 2					
Commencement of Class Work	15-11 -21	11-04 -22	01 - 10 - 2021	15 - 02 - 2022	01 - 10 - 2021	15 - 02 - 2022
Closure of Instruction	16-03 -22	14-08 -22	06 - 01 - 2022	28 - 05 - 2022	06 - 01 - 2022	28 - 05 - 2022
Total No. of Working Days	90*	90*	90*	90*	90*	90*
1 st Internal Examinations	17-01-22 to 22-01 -22	13-06-22 to 18-06 -22	23 - 11 - 2021 to 29- 11-2021	01 - 04 - 2022 to 07-04-2022	23 - 11 - 2021 to 29- 11-2021	01 - 04 - 2022 to 07-04-2022
2 nd Internal Examinations	21-02-22 to 26-02 -22	18-07-22 to 23-07 -22	03 - 01 - 2022 to 08-01-2022	09 - 05 - 2022 to 14-05-2022	03 - 01 - 2022 to 08-01-2022	09 - 05 - 2022 to 14-05-2022
Re - Internal Examinations	09-03-22 to 11 - 03-22	01-08-22 to 03-08 -22	17 - 01 - 2022 to 19-01-2022	19 - 05 - 2022 to 21-05-2022	17 - 01 - 2022 to 19-01-2022	19 - 05 - 2022 to 21-05-2022
Date Schedule of Theory Exams	21-03 -22 Onwards	16-08 -22 Onwards	25 - 01 - 2022 Onwards	01 - 06 - 2022 Onwards	25 - 01 - 2022 Onwards	01 - 06 - 2022 Onwards
Dt Schedule of Practical Exams	29-03 -22 Onwards	24-08 -22 Onwards	04 - 02 - 2022 Onwards	13 - 06 - 2022 Onwards	04 - 02 - 2022 Onwards	13 - 06 - 2022 Onwards

Last Working Day for 2020 - '21 : - - 2022. : : Reopening for A. Y. 2022 - '23 : : - - 2023

Note: 1. The Date Schedule of the Academic Calendar is subject to change as per the directions of the Office of the Commissionerate of Collegiate Education (C C E) and as per the Resolutions of the Staff Council and Academic Council.

2. The Academic Calendar is as per the G. O. RT. No. 242 dt. 13 - 09 - 2021 of Govt. of Andhra Pradesh.

Principal *[Signature]*

SRR AND CVR GOVERNMENT DEGREE COLLEGE(A), VIJAYAWADA

ACADEMIC COUNCIL MEETING:: 2021-2022, Dt:05 - 01 - 2022

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ANNEXURE - II

SRR & CVR Government Degree College (A), Vijayawada				
B.1 Number of programs offered year wise during last five years				
S.No.	Program Code	Program Name	Medium	Year of offering
2021-22 (36)				
UG (26)				
1	101/201	B.A. (EHP) - Economics, History, Political Science	EM	2021-22
2	101/401	B.A. (EHP) - Economics, History, Political Science	UM	2021-22
3	102/201	B.A. (SHP) - Sociology, History, Political Science	EM	2021-22
4	103	B.A. (Eng. Lit.) - English Literature, Psychology, Journalism	EM	2021-22
5	105/201	B.A. (PPP) - Political Science, Philosophy, Public Administration	EM	2021-22
6	106/201	B.A. (Tel. Lit.) - History, Economics, Telugu Literature	EM	2021-22
7	108	B.A. (Psy) - Psychology	EM	2021-22
8	109	B.A. (HEP) - History, Economics, Public Administration	EM	2021-22
9	201/201	B.Com. - General	EM	2021-22
10	202	B.Com. (CA) - Computer Application	EM	2021-22
11	203/201	BBA - General	EM	2021-22
12	204	B.Com. (BIFS) - Banking, Insurance, and Financial Services	EM	2021-22
13	206	B.Com. (A&T) - Accounting & Taxation	EM	2021-22
14	207	BBA Digital Marketing	EM	2021-22
15	301/201	B.Sc. (MPC) - Mathematics, Physics, Chemistry	EM	2021-22
16	302	B.Sc. (MPCS) - Mathematics, Physics, Computer Science	EM	2021-22
17	303	B.Sc. (MECS) - Mathematics, Electronics, Computer Science	EM	2021-22
18	304	B.Sc. (MSCS) - Mathematics, Statistics, Computer Science	EM	2021-22
19	306	B.Sc. (MCCS) - Mathematics, Chemistry, Computer Science	EM	2021-22
20	307	B.Sc. (DSCS) - Data Science, Statistics, Computer Science	EM	2021-22
21	309	B.Sc. (FMB) - Food Technology, Microbiology, Biochemistry	EM	2021-22
22	311/201	B.Sc. (BZC) - Botany, Zoology, Chemistry	EM	2021-22
23	313	B.Sc. (MBC) - Micro Biology, Biochemistry, Chemistry	EM	2021-22
24	315	B.Voc. Aquaculture Technology	EM	2021-22
25	316	B.Sc. (MPCA) - Mathematics, Physics, Computer Application	EM	2021-22
26	318	B.Sc. (BCH) - Botany, Chemistry, Horticulture	EM	2021-22
PG (10)				
27	1401	M.Com. General	EM	2021-22
28	1402	M.Com. Accounts & Taxation	EM	2021-22
29	1501	M.A. English	EM	2021-22
30	1502	M.A. Economics	EM	2021-22
31	1503	M.A. Social Work	EM	2021-22
32	1504	M.A. Counseling Psychology	EM	2021-22
33	1505	M.A. Telugu	TM	2021-22
34	1601	M.Sc. Computer Science	EM	2021-22
35	1602	M.Sc. Organic Chemistry	EM	2021-22
36	1603	M.Sc. Mathematics	EM	2021-22

SRR & CVR Government Degree College (A), Vijayawada				
I. Number of programs offered year wise during last five years				
S.No.	Program Code	Program Name	Medium	Year of offering
2020-21 (35)				
UG (25)				
1	101/001	B.A. (EHP) - Economics, History, Political Science	TM	2020-21
2	101/201	B.A. (EHP) - Economics, History, Political Science	EM	2020-21
3	101/401	B.A. (EHP) - Economics, History, Political Science	UM	2020-21
4	102	B.A. (SHP) - Sociology, History, Political Science	TM	2020-21
5	103	B.A. (Eng. Lit.) - English Literature, Psychology, Journalism	EM	2020-21
6	105	B.A. (PPP) - Political Science, Philosophy, Public Administration	TM	2020-21
7	106	B.A. (Tel. Lit.) - History, Economics, Telugu Literature	TM	2020-21
8	108	B.A. (Psy) - Psychology	EM	2020-21
9	201	B.Com. - General	TM	2020-21
10	201/201	B.Com. - General	EM	2020-21
11	202	B.Com. (CA) - Computer Application	EM	2020-21
12	203	BBA - General	TM	2020-21
13	204	B.Com. (BIFS) - Banking, Insurance, and Financial Services	EM	2020-21
14	205	B.Voc. Logistics Management	EM	2020-21
15	301/201	B.Sc. (MPC) - Mathematics, Physics, Chemistry	EM	2020-21
16	302	B.Sc. (MPCS) - Mathematics, Physics, Computer Science	EM	2020-21
17	303	B.Sc. (MECS) - Mathematics, Electronics, Computer Science	EM	2020-21
18	304	B.Sc. (MSCS) - Mathematics, Statistics, Computer Science	EM	2020-21
19	306	B.Sc. (MCCS) - Mathematics, Chemistry, Computer Science	EM	2020-21
20	307	B.Sc. (DSCS) - Data Science, Statistics, Computer Science	EM	2020-21
21	309	B.Sc. (FMB) - Food Technology, Microbiology, Biochemistry	EM	2020-21
22	311	B.Sc. (BZC) - Botany, Zoology, Chemistry	TM	2020-21
23	311/201	B.Sc. (BZC) - Botany, Zoology, Chemistry	EM	2020-21
24	313	B.Sc. (MBC) - Micro Biology, Biochemistry, Chemistry	EM	2020-21
25	315	B.Voc. Aquaculture Technology	EM	2020-21
PG (10)				
26	1401	M.Com. General	EM	2020-21
27	1402	M.Com. Accounts & Taxation	EM	2020-21
28	1501	M.A. English	EM	2020-21
29	1502	M.A. Economics	EM	2020-21
30	1503	M.A. Social Work	EM	2020-21
31	1504	M.A. Counseling Psychology	EM	2020-21
32	1505	M.A. Telugu	TM	2020-21
33	1601	M.Sc. Computer Science	EM	2020-21
34	1602	M.Sc. Organic Chemistry	EM	2020-21
35	1603	M.Sc. Mathematics	EM	2020-21

ANNEXURE - III

SRR & CVR GOVERNMENT DEGREE COLLEGE, VIJAYAWADA					
FIRST YEAR ADMISSIONS 2021-22					
Sl.No	Course Name	Total Intake	No.of students admitted upto Second Phase	Vacant Seats after second Counselling	Fee prescribed Rs.
1	BA(HISTORY, ECONOMICS, POLITICAL SCIENCE)-English-Regular	60	56	4	3224
2	BA(HISTORY, ECONOMICS, POLITICAL SCIENCE)-Urdu-Regular	40	18	22	3224
3	BA(HISTORY, ECONOMICS, PUBLIC ADMINISTRATION)-English-Regular	30	15	15	3224
4	BA(HISTORY, ECONOMICS, TELUGU LITERATURE)-English-Regular	40	26	14	3224
5	BA(HISTORY, POLITICAL SCIENCE, SOCIOLOGY)-English-Regular	40	22	18	3224
6	BA(PHILOSOPHY-POLITICAL SCIENCE-PUBLIC ADMINISTRATION)-English-Regular	40	22	18	3224
7	BA(Psychology)-English-Self Financed	30	8	22	9500
8	BA(PSYCHOLOGY, JOURNALISM, ENGLISH LITERATURE)-English-Self Financed	30	14	16	9500
9	BBA(DIGITAL MARKETING)-English-Self Financed	40	12	28	14673
10	BBA(GENERAL)-English-Self Financed	40	22	18	14673
11	B.Com.(ACCOUNTING-TAXIATION)-English-Self Financed	60	38	22	10638
12	B.Com.(BANKING INSURANCE AND FINANCIAL SERVICES)-English-Self Financed	30	29	1	10638
13	B.Com.(COMPUTER APPLICATIONS)-English-Self Financed	180	174	6	10638
14	B.Com.(GENERAL)-English-Regular	80	72	8	3204
15	B.Sc.(BIO-CHEMISTRY, CHEMISTRY, MICROBIOLOGY)-English-Self Financed	30	9	21	14673
16	B.Sc.(BOTANY, CHEMISTRY, HORTICULTURE)-English-Self Financed	30	12	18	14673
17	B.Sc.(BOTANY, ZOOLOGY, CHEMISTRY)-English-Regular	40	30	10	4596
18	B.Sc.(CHEMISTRY)-English-Self Financed	30	3	27	14673

19	B.Sc.(DATA SCIENCE, STATISTICS, COMPUTER SCIENCE)-English-Self Financed	30	23	7	14673
20	B.Sc.(MATHEMATICS, CHEMISTRY, COMPUTER SCIENCE)-English-Self Financed	30	24	6	14673
21	B.Sc.(MATHEMATICS, ELECTRONICS, COMPUTER SCIENCE)-English-Self Financed	60	31	29	14673
22	B.Sc.(MATHEMATICS, PHYSICS, CHEMISTRY)-English-Regular	60	33	27	4596
23	B.Sc.(MATHEMATICS, PHYSICS, COMPUTER APPLICATIONS)-English-Self Financed	30	14	16	14673
24	B.Sc.(MATHEMATICS, PHYSICS, COMPUTER SCIENCE)-English-Self Financed	60	54	6	4596
25	B.Sc.(MATHEMATICS, STATISTICS, COMPUTER SCIENCE)-English-Self Financed	60	35	25	14673
26	B.Sc.(MICROBIOLOGY-FOOD TECHNOLOGY-BIO-CHEMISTRY)-English-Self Financed	30	28	2	14673
27	B.Voc(Aquaculture Technology)-English-Self Financed	30	6	24	14673
28	B.Voc(Logistics Management)-English-Self Financed	30	5	25	14673
Totals		1290	835	455	

SRR AND CVR GOVERNMENT DEGREE COLLEGE(A), VIJAYAWADA

ACADEMIC COUNCIL MEETING:: 2021-2022, Dt:05 - 01 - 2022

LIST OF CERTIFICATE COURSES

2021 - 22

Name of the Department	Name of the value added courses (with 30 or more contact hours) offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of Course	Number of students enrolled in the year	Number of Students completing the course in the year
Biochemistry	Certificate Course In Medical Lab Technology	COPMLT01	2021-22	Once	45 hours	43	38
Biochemistry	Diploma In Medical Lab Technology	COPMLT02	2021-22	Once	180 hours	38	34
Biochemistry	Advanced Diploma In Medical Lab Technology	COPMLT03	2021-22	Once	180 hours	23	21
Telugu	Certificate Course In Telugu Parichayam Course For Non Telugu People	CCTELNTP	2021-22	Once	48 days	20	20
Physics & Electronics	Basics On Electrical Appliances And Air Conditioning Mechanism In Association With Apsdc & Government Iti, Vijayawada	CCPHYACM	2021-22		35 Hours	66	66

ANNEXURE - IV

English	German	CCENGGER	2021-22	Twice	40 hours	20	20
English	Arabic	CCENGARA	2021-22	Once	40 hours	15	15
English	Sign Language	CCENGSNL	2021-22	Once	40 hours	20	20
English	Calligraphy	CCENGCLG	2021-22	once	30 Hours	60	60
Physics & Electronics	Computer Hardware & Networking	CCPHYCHN	2021-22	Once	120 hours	30	30
ZOOLOGY	Leaf Composting	CCZOOLC	2021-22	Once	40 hours	14	14
English	English For Competitive Examinations	CCENGECE	2021-22	once	36 Hours	660	649
Economics	Stock Market	CCECOSM	2021-22	Once	30 Hours	30	30
Commerce	Accounting Executive(Tally)	CCCOMAET	2021-22	Once	45 hours	43	43
Commerce	Stock Market Operations	CCCOMSMO	2021-22	Once	30 hours	35	35
Botany	Ikebana Bouquets	CCBOTIB	2021-22	Once	30 hours	30	30
Political Science	Human Rights	CCPOLHR	2021-22	Once	35 hours	40	40
Computer Science	Introduction to Cyber Security	CCMATARC	2021-22	Once	35 hours	276	125
Computer Science	Internet of Things	CCMATARC	2021-22	Once	40 hours	67	40
Chemistry	Pharmaceutical Chemistry	CCCHEPC	2021-22	Once	30 hours	50	50

UG STUDENTS' EVALUATION POLICY

- College has decided to follow APSCHE revised syllabus w.e.f. AY 2020-21 for Life Skill Courses and Skill Development Courses in respective semesters as framed.
- College has decided to follow revised common framework of CBCS for colleges framed by APSHE (revised w.e.f. AY 2020-21) for BA, B.Com and B.Sc. programmes with change in allotment of marks for internal and external marks.
- College has decided to allot **60% marks for external exams and 40% for internal exams in common frame work.**

ATTENDANCE:

1. A minimum attendance of 75% is necessary for a student to qualify to take Semester – end examination.
2. The attendance for laboratory work (practical's) should be 75% and the student should complete 75% of the practical's prescribed for the year.
3. The Principal is authorised to condone the shortage in attendance in deserving cases, on collection of a fee prescribed. However, the student should have to put in a minimum attendance of 60% in aggregate of the total number of periods worked for that course.
4. In case a student is deputed to represent the college at inter-collegiate or inter-university or district or state or national level tournaments / athletics the actual number of days (excluding Sundays and holidays), the student is engaged in such tournaments / athletics, shall be added to her class attendance, subject to a maximum of 30 days in a year and further subject to a maximum of 20 days in a semester. Similarly, the actual number of days spent by a student, in approved N.C.C. and N.S.S., camps will be added to her class attendance, subject to a maximum of 30 days in a year, and further subject to a maximum of 20 days in a semester. However, special consideration may be given to candidates participating in National events.
5. If the attendance of the student in aggregate is less than 60% of the total number of periods worked, she shall be required to repeat the semester, in the next academic year.

6. A candidate, who is detained or discontinues a semester for whatever reason, on admission into the same semester in the subsequent year(s), shall be required to pass in all the papers in the curriculum prescribed for such batch of students in which she joins subsequently to be eligible for the award of degree. However, exemption will be given from passing all those papers of the subsequently semesters, (of the batch which she joins now) which she had be required to pass the new papers, if any, introduced in the new curriculum.
7. A candidate who seeks admission into any semester on transfer shall he required to pass in all the papers in the curriculum prescribed for such batch of students, she joins to be eligible for the award of degree. However, exemption will be given in all those papers of the semester(s) of the batch which she joins now, which she had passed earlier. However, admission of such candidates on transfer certificate is subject to the approval of Krishna University.
8. **Regulations for sports person, NCC cadets and NSS volunteers:**
 - a. Re-exam of internal exams will be conducted if the student has participated in a tournament or training.
 - b. 1% grace marks will be given to the meritorious players for pass percentages in the subjects on the recommendation of physical directors.
 - c. 5% grace marks will be given to medal winners at South Zone Level, Inter University level tournaments and NCC cadets and NSS volunteers who participated in State Level Republic Day/Independence Day celebrations.
 - d. 10% grace marks will be given to Medal winners at National Level / International level and NCC cadets and NSS volunteers who participated in National Level Republic Day/Independence Day celebrations.

INTERNAL ASSESSMENT:

1. Out of a maximum of 100 marks in each theory paper, 40 marks shall normally be allotted for Continuous Internal Assessment (CIA). The Assessment shall be made by the teacher handling that paper in the manner prescribed here under. Where the same paper is handled by two or more teachers, the Head of the Department shall decide upon the teacher, who shall make the internal assessment or fix the proportion of the marks among the teachers for the internal assessment of the students.

2. The CIA has been divided into four categories of inventory tasks and activities as detailed below:

S.No.	Type of Assessment	Weightage Assigned
1	Assignments	5
2	Project-Work/Seminar/ Group Discussion / Role play/ Quizzes/ Presentations	5
3	Cleaning, Greening and Attendance	5
4	Testing of knowledge through Mid-term examinations (Mid -1 + Mid -2)	20 + 15
	Total	50
	Scale down to	40

3. The marks obtained by a student for 50 marks (Total of two Mid exams for 35, Assignments 5, Classroom Activities 5, Clean, Green and Attendance 5) is to be scaled down to 40 and this should be treated as the CIA score of the student in that subject.
4. **Assignments:** A writing assignment encompasses any writing task a teacher asks of students that involve more and more thought processes including analysis, evaluation, interpretation, narration, syntheses, reflection, clarification, summarization, creative expression and application or demonstration of knowledge or learning. Every faculty member should determine the purpose of the assignment and the levels of students and accordingly assignments should be given. There should be at least one assignment for each unit/module as and when the syllabus (unit/module) is completed. The weightage of marks, assigned for the assignments should be awarded after completion of all the assignments in respect of all the units/modules and it should be finished before conduct of II Mid Examination.
5. **In class activities:** laboratory/manipulative skill which include as described below for different subjects should be organized by every faculty member in respect of the subjects being taught by him/her

S.No.	Subject	Suggested Activity/ Activities for CIA
1	Chemistry, Physics, Mathematics, Electronics, etc.	Peer teaching, Student seminars, quiz, worksheets on subjects, KWL (Know, Want-to-know, and Learned Group Work, Work sheets on subject, Industrial visit. Individual and Group Projects
2	Zoology, Botany, Computer Science, etc.	Field visit, Student projects. Student seminars, peer teaching, filling gaps, Matching, quiz, worksheets on subjects, KWL, Hydroponic gardening. live projects, Vermi compost Preparation, growing Nursery plants. Aquarium maintenance, Fish farming.

3	Micro Biology, Biochemistry, Food Technology, Horticulture, Aquaculture, etc.	Industrial visit, Lab visit, Student seminars, quiz, worksheets on subjects. KWL. Student Projects, Hydroponic gardening, live projects, Vermi Compost Preparation, growing Nursery plants, Aquarium maintenance, Fish farming, Mushroom Cultivation, Organic farming.
4	Statistics. Economics, History, Political Science, Public Administration, etc.	Socio economic survey, Group discussions, Student seminars, peer teaching, quiz, worksheets on subjects, KWL, Field visits, Mock Parliament, Web assignments
5	Languages	Comprehension paragraphs, Book review, Think-pair-share actions, Student seminars, peer teaching, filling gaps, quiz, worksheets on subjects. KWL, Group Discussion, LSRW activities
6	Commerce and Management	Industry visits and tours, group discussion, group projects, Student seminars, one-word answers, Multiple choice questions, peer teaching, filling gaps, Matching, quiz, worksheets on subjects, KWL. Socio economic surveys.

6. Students should be encouraged to participate in Activities like Clean & Green of the campus/in the community etc. Pucca record should be maintained showing the authenticity of the participation and accordingly marks should be awarded to each student. There should not be any malpractices in this regard. Attendance should also be taken into account for awarding total marks of 5. The award of marks for this should be completed before conduct of II Mid examinations.
7. Testing of knowledge subject-wise Mid Examinations is a very important outcome of learning, with a weightage to the extent of 70% of the total internal assessment.
8. Two mid-term examinations as explained below should be conducted, I Mid after completion of 50% syllabus and II Mid after completion of total Syllabus with 35 marks for Mid Exam (Mid -1 for 20 Marks and Mid-2 for 15 Marks).

Mid-I: Suggested to conduct Mid I Examination through three kinds of questions:

- Firstly, One out of Three Essay type questions carrying 5 marks should be given.
- Second, five out of seven short answer questions should be set carrying 5x2:10 marks with weightage and
- Third, ten objective type questions should be framed carrying 10x ½ : 5 marks with weightage comprising multiple choice answers, fill in the blank questions, matching answers questions, comprehension etc.,
- The duration of examination is 1 Hour per paper for a total of 20 Marks.

Mid II: Mid-II examination is to be conducted after the completion of syllabus choosing two kinds of question, as explained above for a total of 15 Marks.

9. For Assignment, Seminar/Quiz/Field trip/ Project work and Clean. Green and Attendance etc.,

for the three components, the marks to be allotted once in a semester before conduct of II Mid Examinations.

10. Internal Assessment shall be conducted not only in theory papers but also in laboratory work. Out of a maximum of 100 marks in a practical paper 40 marks or the marks prescribed by the Board of Studies and approved by Academic Council shall be allotted for internal assessment. The mode of internal assessment in practical paper shall be decided by the respective board of studies.
11. Every student is required, to take every test for Internal Assessment, unless she is permitted by the Principal to write at a later date on valid reasons, before the submission of internal marks. In case where permission is not obtained, the decision of the Principal to hold or not to hold separate examination for such candidate is final.
12. Permission to write Internal Assessment test at the end of corresponding Semester – end exams may be given on medical grounds and other valid grounds with the payment of prescribed fee. For such candidates, test/s is/are conducted by the teacher concerned in consultation with the Head of the Department with a different question paper.
13. The valued answer scripts of the first internal assessment tests should be made available to the students within 15 days from the completion of the tests. The scripts of the second internal assessment tests should be make available within 15 days from the completion of the tests or at least 7 days before the last instructional day whichever is earlier. They should be given to the students for their personal verification in one of the class hours and collected back in the same class hour.
14. Schedule of Internal assessment of the students shall be decided by the Heads of the Departments concerned in consultation with the Controller of Examinations.
15. A candidate who fails in internal assessment in any paper should take repeat internal assessment tests with the payment of prescribe fee and secure minimum marks to pass. It may take the examination in those papers in which she failed either in the supplementary examination conducted at the end of the next semester or along with the regular candidates of the subsequent batch as the case may be.
16. Failure in our absence from semester-end examinations shall not cause forfeiture of marks scored by the candidate in the Internal Assessment tests. The marks scored in internal assessment tests shall be carried forward.

SEMESTER-END EXAMINATIONS:

1. The maximum marks for Semester-End Examinations shall be normally 60 and the duration of the examination shall be 3 hours.

2. Semester-End Examinations shall be conducted in theory and practical paper at the end of every semester, unless otherwise stated, I, II, III, IV, V & VI Semesters.
3. The date of Semester-End Examinations is fixed by the principal in consultation with the Head of the Departments and the Controller of Examinations.
4. For Semester-End Examinations, the question papers of part-I and II shall be set by External Paper-setter and the answer scripts shall be valued by the External Examiner.
5. Failure in any paper or papers in the Semester-End Examinations or absence from the examinations shall not cause detention of the candidate in that semester. All the candidates registered shall be promoted to the next semester.
6. The principal may not permit a student to take the Semester-End Examinations, if she has not paid all fee due to the college and / or hostel or if she is found guilty of misbehaviour and / or bad conduct.
7. A candidate, who fails in Semester-End Examinations, may take the examination in the papers in which she failed either in the supplementary examination conducted at the end of the next semester or along with the candidates of the subsequent batch at the regular Semester-End Examinations as the case may be.

Evaluation Policy for Life Skill Courses and Skill Development Courses:

The college is adopted the same frame work as suggested by the APSCHE under revised syllabus w.e.f. AY 2020-21 for Life Skill Courses and Skill Development courses. The evaluation is done at the end of semester for 50 marks in each course. There is no CIA for these courses. Only SEE is conducted for 2 hours for 50 marks. The Question Paper is consisting 10 Essay questions and student is required to write any 5 questions: $5 \times 10 = \text{Total } 50 \text{ Marks}$.

IMPROVEMENT / BETTERMENT:

A candidate who fails to pass in all the papers relating to Part – II of I to VI semesters, passing all the papers of VI Semester in one attempt at the end of VI semester can write and pass as a reappearance candidate the papers in which she has failed under Part – II, the papers of V & VI Semester can write at the immediate succeeding supplementary examination to be eligible for the award of higher class.

CHANGE OF SYLLABUS / PAPER:

Where a paper of course is dropped from the curriculum and another paper is introduced, only four chances in succession are given. Similarly, where the syllabus in a paper is revised, only four chances in succession shall be allowed in that paper with pre- revised syllabus. Candidates, who do not pass in these two chances in succession, will have to take the new paper with the revised syllabus / paper for their subsequent attempts.

PASSING AND CLASSIFICATION REGULATIONS:

1. A candidate who has secured at least 40% marks in the Semester-End Examinations and 40% marks in Internal Assessment shall be declared to have passed in that paper.
2. A candidate who passed in all the paper of Part- I, II, III and IV prescribed for that course within a period of 6 years is eligible for the award of Degree.
3. The classes shall be awarded separately for part – I & II grade shall be awarded for Part – III and IC along with III semester papers basing on continuous internal evaluation.
 - a) The classes shall be awarded on the basis of marks in the aggregate for all the papers in that part, as prescribed by the Board of studies.
 - b) Further a candidate to be eligible for the award of higher class/division shall pass all papers III semester paper of part- I earlier to or along with the III Semester- End Examinations passing III Semester papers of part – I in one attempt and all papers of Part-II earlier to or along with the VI Semester-End Examinations passing VI Semester papers in one attempt.
 - c) Further in order to be eligible for a Rank, Award, gold Medal, Distinction, prizes and similar commendation, a candidate must have appeared and passed all the papers in the respective Semester-End Examinations only.
 - d) Further, candidate is required to pass all papers of the three years course within 5 years from her date of admission into the course to be eligible for the award of higher class i.e., I or II class in Part I and / or Part II. After the prescribed period of 5 years from the date of admission into the course a candidate will be awarded only III class irrespective of the marks scored in Part I / or Part II.
 - e) Further, a candidate shall be declared to have passed in First class, in Part – I or II if she secures at least 60% in aggregate in papers of that part.
 - f) Further, a candidate shall be declared to have passed in Second class, in Part – I or II if she secures 50% or more but less than 60% in aggregate in papers of that part.
 - g) Further, all other candidates shall be declared to have passed in Third class, in Part – I or II.
4. For Part – III and IV:7 point grading scale shall be adopted as per Krishna University Guidelines. The interval between the highest mark awarded and the pass mark (40%)is divided into five approximately equal intervals and corresponding grades are awarded from I to D in each course and further minimum number of students are awarded 'O' grade.
5. In case of co-curricular and extracurricular activities (Part – II and IV) if the candidate fails to secure the minimum grade – D, she may undergo continuous evaluation during V and VI semesters along with the succeeding batch of students to get minimum grade.

6. Date of passing Part – III & IV will not affect the Class / division either in Part –I or Part-II.
7. The guidelines followed by Krishna University in respect of moderation / grace marks/ grafting shall be applied.

REVALUATION:

1. A student shall have a right to appeal in case she is not satisfied with the marks awarded to her in Internal Assessment. The student shall seek clarification in writing from the teacher concerned. If she is still not satisfied, she may, in writing request the principal to redress her grievance. The principal shall appoint a Grievance Redressal Committee normally consisting of the Head of Department, one senior teacher from the same department other than the teacher concerned and the Principal. The decision of the grievance committee shall be final.
2. A student shall have a right to appeal to the Principal for revaluation of her answer script, if she is not satisfied with the marks awarded in Semester-End Examinations on payment of prescribed fee. The principal shall, in consultation with the Controller of Examinations, arrange for the revaluation of the answer script.
3. A non-refundable revaluation fee as prescribed by the college shall be levied from the candidates seeking revaluation.
4. Application for revaluation shall be submitted to the COE office within one week from the date of announcement of results.
5. The answer script shall be revalued by the External Examiner, other than the original examiner.
6. If the difference of marks in original valuation and the revaluation is less than 5, the marks scored in original valuation shall stand and the marks scored in revaluation shall be ignored. However, if the marks scored in revaluation alter the result of the candidate (i.e., the failed candidate getting pass, the passed candidate getting second class and the second-class candidate getting first class the revalued marks shall stand).
7. If the difference in the marks in the first valuation and revaluation is 5 or more but less than 15, the marks scored in the revaluation shall stand.
8. If the difference in the marks in the original valuation and the revaluation is 15 or more, the answer script shall be sent for third valuation and the average of marks shall be taken.
9. If the marks scored in the valuation are less than the marks scored in the original valuation, the marks scored in the original valuation shall stand.

INSTANT EXAMINATIONS:

1. The Instant Examination will be conducted for the Final year students only, in any two papers in

all six semesters together immediately after announcing the regular results of 6th semester on the payment of prescribed Instant examination fee.

GENERAL MATTERS:

1. The Controller of Examinations shall plan for the conduct of the Examinations under the supervision of the Principal.
2. The Controller of Examinations shall maintain such stationery and records as are necessary for the conduct of examinations and for recording, storing and retrieving of the marks and other particulars relating to the examinations.
3. The Controller of Examinations shall make arrangements for the evaluation of the student's performance in the examinations, both in theory and practical and submit the results of the Examinations to the Principal which in turn are transmitted to the University for Award of degrees.
4. The students once pay their fee for any purpose, the amount will not be refunded at any circumstances.
5. The Principal shall deal with any academic problem which is not covered under these rules and regulations, in consultation with the Heads of the Departments in an appropriate manner and subsequently such actions may be placed before the academic council for ratification. Further she is empowered in all exigencies to take decisions, pertaining to academic and examination matters. However, any modification of decisions taken earlier by the academic council, shall be reported to the academic- council for ratification.
6. The Principal may advise the Academic Council for the inclusion and deletion of any rule/ rules, to these Rules and Regulations.

MALPRACTICES:

1. The cases of malpractices in internal assessment tests and Semester-End Examinations shall be referred, by the Principal, to a Malpractice Enquiry Committee, constituted by her for the purpose. Such committee shall follow the approved scales of punishment which are given below, while dealing with the cases of malpractices. The principal shall take necessary action, against the erring students basing on the recommendations of the committee.
2. Any action on the part of candidate at an examination trying to get undue advantage in the performance at examinations or trying to help another, or derive the same through unfair means is punishable according to the provisions contained hereunder. The involvement of the staff, who are in charge of conducting examination, valuing examination papers and preparing / keeping records and documents relating to the examinations in such acts (inclusive of providing

incorrect or misleading information) that infringe upon the course of natural justice to one and all concerned at the examinations shall be viewed seriously and recommended for award of appropriate punishment after thorough enquiry.

	NATURAL OF OFFENCE	SCALE OF PUNISHMENT
	Semester – End Examinations	
1.	The candidate found in possession of any material relevant to the subject of examination (even in a code form), written, typed or printed or matter relevant to the subject on clothes worn or possessed on any part of the body or pad or hall ticket or vanity bag or purse or any other instrument normally permitted into examination hall.	Expulsion from the examination hall, cancellation of performance of candidate in all papers at the current session of examination.
2	Matter written on a desk or was established to be in the hand writing of the candidate in the examination hall (with sufficient evidence) even if the matter is in somebody's hand writing, taking into account the nearness and circumstantial evidences that invigilating staff is empowered to book the case, however, substantiating the action taken.	As above
3	Possession of a calculator/Organizer/Cell phone where its use is prohibited.	Expulsion from the examination hall and cancellation of performance of the candidate in the paper concerned.

4.	Destruction or suppression of evidence in any way like swallowing, tearing or throwing out etc.,	Expulsion from the hall, cancellation of performance in all papers of the current examination and disqualification from appearing subsequent semester end examinations. Lighter punishment may be imposed when the attempt for destruction or suppression of evidence is not clearly established.
5.	A candidate found copying or has copied from the forbidden material or is found assisting/helping any one in copying or has been copying from another. (The copied portion in the answer book is to be marked and signed by the invigilator and Chief Superintendent)	Expulsion from the exam hall, cancellation of the performance in all papers of the current exams.
6	If the rendering of assistance is through transfer or exchange of answer book/ additional book, both candidates are to be punished whether copying has taken place or not.	Expulsion of both candidates from the hall, cancellation of their performance at the current exams, besides disqualification from appearing the subsequent Semester-End Examinations.
7.	<p>Impersonation cases</p> <p>A. A candidate impersonating another or the one who gets impersonated</p> <p>B. Exchange of roll numbers on the answer scripts.</p>	Expulsion from appearing the subsequent Semester-End Examinations. Expulsion from the hall and debarring for the rest of exams. Cancellation of performance at the current exams and disqualification from appearing any exams for 2 years and debarring from the college for 2 years.

8.	Insertion of main or additional book detected during examination time/valuation	Expulsion from the hall, debarring from the rest of current examinations cancellation of performance of the candidate in all papers at the current exams and disqualification from appearing subsequent Semester-End Examinations.
9.	Forbidden material found in the answer book during valuation whether used or not.	Cancellation of performance of all papers of the candidate at the current examinations.
10.	Consulting books or papers or persons outside the hall before handing over the paper (Eg. Going on the plea of easing etc.)	Expulsion from hall, debarring from the rest of current exams and cancellation of performance of all papers at the current examinations.
11.	Candidate writing irrelevant matter or making markings or writing names/initials Regd. No. on the additional books etc., Making request to award pass etc. detected during valuation.	Cancellation of the performance of the paper concerned.
12.	A. Writing objectionable language in the answer script found during invigilation/valuation. B. Writing abusive language in the answer book found during invigilation/valuation.	Expulsion from the examination hall and cancellation of performance in all papers at the current exams. Expulsion from the examination hall, cancellation of performance of all papers at the current examination and disqualification from appearing the subsequent Semester-End Examinations.
13.	Influencing examiner/Examination personnel directly or through agents to get undue benefit.	As in Case 12.B
14.	Taking away the answer book (even if it is returned later) or leaving the hall without handing over the answer script or tearing away the answer book or part of it.	Expulsion from the hall, cancellation of performance in all papers of current exams and disqualification from appearing subsequent Semester-End Examinations.

15.	Sending out or throwing out question paper or a paper on which some questions or answers are written with the intention of getting or giving help.	Expulsion from the hall, cancellation of performance in all papers of current exams and disqualifications from appearing subsequent Semester-End Examinations.
16.	Abuses, threats, disrespect to invigilating and supervising staff within the premises or outside.	Expulsion from the hall, debarring for the rest of exams and disqualification from appearing any exams for 1 or 2 years depending on the nature of misconduct.
17.	Physical assault on examination personnel or supervising staff.	Cancellation of performance in all papers of current examinations, debarring from appearing any exams in future. Police complaint may be lodged.
18.	Instigation to boycott examination.	Cancellation of performance of all papers at the current session.
19.	Presentation of records of another candidate at the practical examination.	Cancellation of performance of all the papers at the current examinations (Theory and Practical.)
20.	A candidate found guilty for more than one time at the current or earlier examinations.	Cancellation of performance of all papers at the current examinations, disqualification from appearing subsequent Semester-End Examinations. She shall not be promoted to subsequent class.
21.	Involvement of any staff member in the leakage of question paper or meddling with answer books, selling or giving examination stationery for use outside the hall or assisting the candidate in the examination hall, or instigating one student to help others.	Recommending suspension from service and disciplinary action depending on the seriousness of offence.
22.	Obstruction of the examination personnel or squad from doing its duty by any employee at the exam center.	Recommending loss of increment with entry in the service register of the person causing obstruction.

23.	Other malpractices, if any, not covered above.	The Malpractice Enquiry committee is to make specific recommendations taking into account, the circumstantial evidences and the gravity of offence.
24.	<p><u>INTERNAL ASSESSMENT TESTS</u></p> <p>a. Posing forbidden material, copying, destruction of evidence.</p> <p>b. All other offences</p>	<p>Expulsion from the examination hall, debarring from taking the rest of the current tests, cancellation of performance of all the papers of the current internal assessment tests.</p> <p>Expulsion from the examination hall, debarring from the rest of tests during the semester, cancellation of performance in all the internal assessment tests of the current semester.</p>

NOTE: In respect of internal assessment tests depending upon the nature and gravity of the offence the Malpractice Enquiry Committee can impose the punishment.

3. In all cases the candidate or the candidates involved shall be sent out of the hall forthwith and kept out from writing the paper on the day but before the candidate or candidates actually leaves or leave the premises, her or their explanation shall be taken in writing and forwarded to the Controller of Examinations along with the report setting forth in detail all the material evidence. The address to which further communications are to be made is to be obtained from the candidate.
4. In case the candidate refuses to give a statement she is not to be forced to do so, only the fact of her refusal shall be reported by squad member/invigilator duly endorsed by Chief Superintendent.
5. In the case of a person who commits the offence under any of these rules but is not a candidate for any examination, the Chief Superintendent may hand over the case to the police.
6. Where a candidate/staff member is alleged to have employed/promoted unfair means/violated examination rules she shall be asked through a letter to explain the misconduct or violation of examination rules. If such explanation is not received within the stipulated period, the authorities shall proceed with the case as per the accepted legal provisions.
7. Under any circumstances the candidate shall not be allowed to continue writing the paper.

However, the chief superintendent may permit her for the rest of the papers on subsequent days at the current session of examinations only when the candidate is not involved in serious offences such as copying from the forbidden material, inserting papers with answers written by others or written by him outside, involving in impersonation case, exchanging answer papers in the hall, showing disrespect towards or assaulting the supervising personnel or acting in any manner that his presence is not conducive in maintaining discipline in the examination hall. The permission given by Chief Superintendent to appear at subsequent examinations does not guarantee the candidate that her answer scripts will be valued or result announced which is, however, subject to the final decision of the Malpractice Enquiry Committee in the case already booked.

8. It is often complained that other candidates in the hall have thrown the incriminating material onto innocent candidates or to their nearby places on sensing the approach of supervising staff of squad. In such cases, the person booking the case has to declare if she has clearly seen while the alleged candidate is throwing it out to fall within the hall or outside or if she is suspecting on the basis of tally of handwriting although she could not identify who has actually thrown it out. In the case of typed/printed matter where it is difficult to establish the identity of the person responsible for its origin, and also material found in the verandas when the act of throwing out from the hall is not clearly seen, the benefit to doubt should be passed on to the candidate. However, when the forbidden material is found in the desk or in the folds of answer book or question paper, or on the body or clothes of the candidate, the case may be processed in the normal way, considering the concealing not amounting to an act of suppression of evidence.
9. Where it is possible to send the articles carrying the forbidden material eg. Kerchief, pad, hall ticket etc., they may be produced as exhibits before the committee. In case of any matter on the unwieldy objects or things that cannot be directly produced as pieces of evidence before the committee, the matter transcribed onto a paper signed by the candidate, attested by invigilators, squad and countersigned by the Chief Superintendent, shall be forwarded. Where it is difficult to transcribe the matter completely or partially onto a paper because of illegibility or use of a code language or because of large extent. the Chief Superintendent, shall certify to the same effect while forwarding the case.
10. The invigilator/squad member who detected the case shall give in writing a full description of the forbidden material (size, place where written etc.) and countersigned by Chief Superintendent.
11. The signature of the candidate shall also be taken on the transcription paper or papers describing the material when transcription could not be done. The Chief Superintendent/squad member/invigilator should include in her/his remarks why the transcription could not be done

in such an event

12. If the committee comes to the conclusion basing on circumstantial evidences that a person has resorted to malpractice despite some procedural lapses in reporting by the concerned supervising staff, the case is to be decided according to the rules prescribed above.

OVER ALL CREDITS AND GRADING SYSTEM:

“Credit defines the quantum of content/syllabus prescribed for a course and determines the number of hours of instruction required”

The College resolved to implement Credit/Grade system w.e.f. 2017-18 admitted batch of students in all degree programmes with the following guidelines keeping in view the present semester system and CBCS pattern.

Objectives:

- The theory allocation and work load for degree programmes is as follows:

2 hours/week	1 Credit
2-3 hours/week	2 credits
4-5 hours/week	3 Credits
6-7 hours/week	4 Credits

- For all theory courses 40% of marks are allotted for internal assessment and the remaining 60% of marks are allotted for external evaluation from the academic year 2017-18 onwards.
- For the Practical courses 50% of marks are allotted for internal assessment and the remaining 50% of marks are allotted for external evaluation for the academic year 2017-18 onwards
- Minimum pass % is 40% out of 40 marks for internal assessment i.e. 16/40
- 40% is the pass minimum for external examination i.e. 24/60.
- 40% is the pass minimum for practical examination out of 50 marks i.e. 20/50.

- Grades shall be awarded on the basis of marks secured on a 6 point scale as indicated below

Grade	Explanation	% of Aggregate Marks	Grade Point
O	Outstanding	90-100	10
A	Very Good	80-89	9
B	Good	70-79	8
C	Average	60-69	7
D	Pass	50-59	6
E	Pass	40-49	5
F	Fail	Below 40	0

CALCULATION OF CGPA AND SGPA

Cumulative performance of all the semesters together will reflect performance in the whole programme and it is known as Semester Grade Point Average (SGPA), Cumulative Grade Point Average (CGPA) respectively. Thus, SGPA/CGPA are the real indicators of a students' performance of the programme. CGPA is computed as the ratio of total credits points secured by a student in various courses in all semesters and sum of the total credits of all courses in all semesters. SGPA, CGPA may be computed up to two decimal places.

The UGC recommends the following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$\text{SGPA (Si)} = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where C_i is the number of credits of the i th course and G_i is the grade point scored by the student in the i th course.

The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$\text{CGPA} = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

where S_i is the SGPA of the i th semester and C_i is the total number of credits in that semester.

Illustration for SGPA

Course	Credit	Grade letter	Grade point	Credit Point (Credit x Grade)
Course 1	3	A	9	3 X 9 = 27
Course 2	4	B	8	4 X 8 = 32
Course 3	3	C	7	3 X 7 = 21
Course 4	3	O	10	3 X 10 = 30
Course 5	3	D	6	3 X 6 = 18
Course 6	4	E	5	4 X 5 = 20
	20			148

Thus, SGPA = $148/20 = 7.4$

Illustration for CGPA

Semester 1	Semester 2	Semester 3
Credit : 20	Credit : 22	Credit : 25
SGPA: 6.9	SGPA: 7.8	SGPA: 5.6
Semester 4	Semester 5	Semester 6
Credit : 26	Credit: 26	Credit : 25
SGPA: 6.0	SGPA: 6.3	SGPA: 8.0

Thus, CGPA = $\frac{20 \times 6.9 + 22 \times 7.8 + 25 \times 5.6 + 26 \times 6.0 + 26 \times 6.3 + 25 \times 8.0}{144} =$
6.73

144

PG STUDENTS EVALUATION POLICY

1. EVALUATION POLICY AND PROCEDURE:

Students are evaluated for 100 marks in each course. These 100 Marks are splitted into Continuous Internal Assessment (CIA) and Semester End Evaluation (SEE). 40 marks are allocated to CIA and 60 marks for SEE.

1.1. CONTINUOUS INTERNAL ASSESSMENT (CIA) FOR 40 MARKS:

1.1.1. Out of a maximum of 100 marks in each theory paper, 40 marks shall normally be allotted for continuous internal assessment. The Assessment shall be made by the teacher handling that paper in the manner prescribed here under. Where the same paper is handled by two or more teachers, the Head of the Department shall decide upon the teacher, who shall make the internal assessment or fix the proportion of the marks among the teachers for the internal assessment of the students.

1.1.2. **Internal Exam:** Out of these 40 marks, 10 marks are allotted to Continuous Internal Exams. Two Continuous Internal exams are conducted for 20 marks in each exam and the average of these two exams scale down to 10 marks, shall be deemed as the marks obtained by the student in Continuous Internal Exams. Out of these two exams, one exam is conducted through online using Google class room/ moodleCloud/ gnomio/ any other online platform.

1.1.3. **Assignments:** Out of these 40 marks, 10 marks are allotted to Assignments. Two assignments are given to the students during the course. 5 marks are allotted for each assignment and total of these two assignments are included in Continuous Internal Assessment. The students can submit assignments through blended mode.

1.1.4. **Project Work/ Group Discussion:** Out of these 40 marks, 10 marks are allotted to Project Work/ Group Discussion. Students will be assigned student study project for 10 Marks under CIA. Then the student has to submit a project report under the supervision of Faculty Member. These 10 marks may also be assigned to group discussion also. Student will be evaluated here based on his/her way of expression, conceptual strength, attitude, listening - understanding skills and level of participation in the discussion.

1.1.5. **Student Seminar and Feedback /Viva-Voce:** Out of these 40 marks. 5 marks are allotted to Student Seminar and 5 marks for Viva-Voce. Each Student may give student seminar to

the peer team. This student seminar will carry 5 marks. Here feedback will be collected on 5 points scale from the participants in the student seminar [or] Viva- Voce will be conducted by the concerned subject faculty for 5 marks.

The summarized continuous internal assessment is:

1. Average of Two Continuous Internal exams	-	10 Marks
2. Total of Two Assignments	-	10 Marks
3. Project Work/ Group Discussion	-	10 Marks
4. Student Seminar	-	5 Marks
5. Feedback /Viva-Voce	-	5 Marks

1.2 CIA IN GENERIC ELECTIVE COURSES:

1.2.1. CIA in Generic Elective Courses will be as same as stated in 1.1.2, 1.1.3, 1.1.4,1.1.5 expected
1.1.1.That means assignments, Project Work/ Group Discussion, Student Seminar and Feedback /Viva-Voce carries 30 marks as stated above.

1.2.2. **Out of 50 marks, 20 marks are allotted to Continuous Internal Exams.** Three Continuous Internal exams are conducted for 20 marks in each exam and the average of these three exams are scale down to 20 marks, shall be deemed as the marks obtained by the student in Continuous Internal Exams. Out of these three exams, one exam is compulsorily conducted through online using Google class room/ moodleCloud/ gnomio/ any other online platform with multiple choice questions.

The summarized CIA in Generic Elective Courses is:

1. Average of Three Continuous Internal exams	-	20 Marks
2. Total of Two Assignments	-	10 Marks
3. Project Work/ Group Discussion	-	10 Marks
4. Student Seminar	-	5 Marks
5. Feedback /Viva-Voce	-	5 Marks

1.3. CIA IN PROJECT WORK AND COMPREHENSIVE SEMINAR:

Each student has to conduct Industry Oriented Research work in his/her interested area and has to prepare Project Report by using either primary data or secondary data. This is different from student study project. It is research oriented Industrial project conducted under the supervision

of Faculty Member of the department. The students have to submit the project work report to the supervision of Faculty Member 15 days before commencement of III Semester End Evaluation process. After submitting project work report, the students have to give Comprehensive Seminar by explaining their research in the industry. Project Work carries 50 Marks and Comprehensive Seminar carries 50 Marks.

- 1.4. Every student is required, to take every test for Continuous Internal Assessment, unless he/she is permitted by the Principal to write at a later date on valid reasons, before the test is conducted. In case where permission is not obtained, the decision of the Principal to hold or not to hold separate examination for such candidate is final.
- 1.5. Permission to write Internal Assessment test at the end of corresponding Semester – end exams may be given on medical grounds and other valid grounds with the payment of prescribed fee. For such candidates, test/s is/are conducted by the faculty member concerned in consultation with the Head of the Department with a different question paper.
- 1.6. The Student has to get minimum 40 per cent (16 Marks) marks in the Continuous Internal Assessment to complete the Course. Suggestive Question Paper Pattern for CIA & SEE (Based on Blooms Taxonomy): Though the faculty concerned is empowered to adopt their own pattern for question paper, a general and suggestive model for question paper is given below based on Blooms Taxonomy.

S.No.	Learning Objective	Percentage
1	Memory Based (Remember)	10
2	Understanding (Comprehension)	10
3	Application	15
4	Analysis	15
5	Evaluation	25
6	Creativity	25
	Total	100

2. SEMESTER END EVALUATION (SEE):

- 2.1. The maximum marks for Semester End Examinations shall be normally 60 and the duration of the examination shall be 3 hours.
- 2.2. Semester End Examinations shall be conducted in theory and practical paper at the end of every semester, unless otherwise stated, I, II, III, & IV Semesters.
- 2.3. The date of Semester End Examinations is fixed by the principal in consultation with the Head

of the Departments and the Controller of Examinations.

- 2.4. For Semester End Examinations, the question papers of part-A and B shall be set by External Paper-setter and the answer scripts shall be valued by the External Examiner.

3. OTHER MATTERS:

- 3.1. Attendance, Improvement/Betterment, Valuation, Revaluation, Malpractices, Repeat Internal Assessment, Grading System, Calculation of SGPA/CGPA, etc., will be followed on par with UG Evaluation Policy and there is no instant examinations for PG students.

&&

ANNEXURE - VI

Proceedings of the Commissioner of Collegiate Education,
Andhra Pradesh, Vijayawada
Present: Dr. Pola Bhaskar, I.A.S.

Re.No. 25/GDC-CS/2021-75

dated:24.09.2021

Sub:- Government Degree Colleges – Rationalization of Programmes / Courses - Permission to start new Conventional / Restructured / Market Oriented Courses in U.G. and P.G. Level in addition to the existing courses from the academic year 2021-22 – Orders – issued.

Ref:- 1. G.O.Ms.No.49, Higher Education (CE) Department, dated 16.09.2021.
2. Proposals received from the Principal of the College.
3. Zonal Level Review Meeting held by the Commissioner of Collegiate Education during 2nd to 8th September, 2021.

###

ORDER:

In the reference 2nd cited, the Commissioner of Collegiate Education, Andhra Pradesh conducted Zonal Level Review Meeting on rationalization of Programmes / Courses in U.G. and P.G. Level and finalized Programmes / Courses for the academic year 2021-22 in addition to the existing Programmes / Courses in the College.

After examining the proposals and discussion had with the Principal, the Commissioner of Collegiate Education, Andhra Pradesh, Vijayawada hereby accords permission to start new Conventional / Restructured / Market Oriented Courses in U.G. Level and P.G. Level in addition to the existing courses from the academic year 2021-22 as mentioned in the Annexure enclosed without any additional financial commitment to Government subject to the following conditions.

1. No additional posts will be sanctioned for the newly started courses in future.
2. No additional funds will be provided for building, equipment and other infrastructural facilities.
3. The existing Labs, equipment, man power etc. shall be utilized for the newly started courses.
4. The expenditure on salaries of the staff of the Market Oriented Courses shall be met from the additional special fee collected from the students.
5. The fee structure and expenditure procedure shall be as per the affiliating University rules.
6. Necessary affiliation from the University concerned has to be obtained and ensure that the said courses are started from the academic year 2021-22.
7. As per the reference 1st cited, all U.G. Courses in Telugu Medium are to be offered in English Medium only from this academic year 2021-22.
8. The Affiliating University is requested not to collect any affiliation fee for new courses offered for this academic year 2021-22.

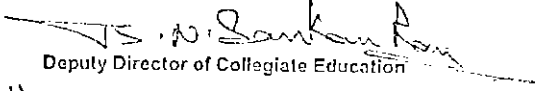
The receipt of these proceedings should be acknowledged.


Sd /- Dr. Pola Bhaskar
Commissioner of Collegiate Education

To
The Principal,
Government Degree College (A)(SRR&CVR),
Vijayawada.
Copy to the Regional Joint Director of Collegiate Education,
Rajahmundry.
Copy to A.G.O. of this Office.
Copy forwarded to the Registrar,
Krishna University, Machilipatnam.

Spare.1

// True Copy Attested //


Deputy Director of Collegiate Education


24.09.2021

Annexure
(CCE's Procs. Rc. No.25/GDC.CS/2021-75, dated 24.09.2021)
Commissionerate of Collegiate Education :: Govt. of A.P., Vijayawada
GDC (A)(SRR&CVR), Vijayawada :: Krishna Dt.

I. Programmes for Closure from the Academic Year 2021-2022					
S#	Programme	Course Combination	Type	Medium	Intake
U.G. Programmes					
1	B.A.	History-Economics-Political Science	Conventional	Telugu	60
2	B.B.A.	General	Restructured	English	40
3	B.Com.	General	Conventional	Telugu	60
4	B.Sc.	Botany-Zoology-Chemistry	Conventional	Telugu	30
5	B.Sc.	Mathematics-Physics-Chemistry	Conventional	Telugu	60

II. New Programmes sanctioned from the Academic Year 2021-2022					
S#	Programme	Course Combination	Type	Medium	Intake
U.G. Programmes					
1	B.A.	History-Economics-Public Administration	Conventional	English	30
2	B.B.A.	Digital Marketing	Restructured	English	40
3	B.Com.	Computer Applications	Restructured	English	60
4	B.Com.	Computer Applications	Restructured	English	60
5	B.Com.	Accounting & Taxation	Restructured	English	60
6	B.Sc.	Chemistry	Restructured	English	30
7	B.Sc.	Chemistry-Botany-Horticulture	Market-Oriented	English	30
8	B.Sc.	Mathematics-Physics-Computer Applications	Restructured	English	30

III. Medium / Intake Modifications from the Academic Year 2021-2022					
S#	Programme	Course Combination	Type	Medium	Intake
U.G. Programmes					
1	B.A.	History-Economics-Telugu Literature	Conventional	TM to EM	30 to 40
2	B.A.	Political Science-Philosophy-Public Administration	Conventional	TM to EM	40
3	B.A.	Sociology-History-Political Science	Conventional	TM to EM	60 to 40
4	B.B.A.	General	Restructured	TM to EM	40
5	B.Com.	Computer Applications	Restructured	English	120 to 60
6	B.Sc.	Botany-Zoology-Chemistry	Conventional	English	30 to 40

IV. Programmes from the Academic Year 2021-2022					
S#	Programme	Course Combination	Type	Medium	Intake
U.G. Programmes					
1	B.A.	History-Economics-Political Science	Conventional	English	60
2	B.A.	History-Economics-Political Science	Conventional	Urdu	40
3	B.A.	Psychology-Journalism and Mass Communication-English Literature	Restructured	English	30
4	B.A.	History-Economics-Telugu Literature	Conventional	English	40
5	B.A.	Political Science-Philosophy-Public Administration	Conventional	English	40
6	B.A.	Sociology-History-Political Science	Conventional	English	40

Annexure
(CCE's Procs. Rc. No.25/GDC.CS/2021-75, dated 24.09.2021)
Commissionerate of Collegiate Education :: Govt. of A.P., Vijayawada
GDC (A)(SRR&CVR), Vijayawada :: Krishna Dt.

7	B.A.	Psychology	Restructured	English	30
8	B.A.	History-Economics-Public Administration	Conventional	English	30
9	B.B.A.	General	Restructured	English	40
10	B.B.A.	Digital Marketing	Restructured	English	40
11	B.Com.	Banking Insurance and Financial Services	Restructured	English	30
12	B.Com.	Computer Applications	Restructured	English	60
13	B.Com.	Computer Applications	Restructured	English	60
14	B.Com.	Computer Applications	Restructured	English	60
15	B.Com.	General	Conventional	English	80
16	B.Com.	Accounting & Taxation	Restructured	English	60
17	B.Sc.	Computer Science-Statistics-Data Science	Market-Oriented	English	30
18	B.Sc.	Microbiology-Food Technology-Biochemistry	Restructured	English	30
19	B.Sc.	Botany-Zoology-Chemistry	Conventional	English	40
20	B.Sc.	Mathematics-Chemistry-Computer Science	Restructured	English	30
21	B.Sc.	Mathematics-Electronics-Computer Science	Restructured	English	60
22	B.Sc.	Mathematics-Physics-Chemistry	Conventional	English	60
23	B.Sc.	Mathematics-Physics-Computer Science	Restructured	English	60
24	B.Sc.	Mathematics-Statistics-Computer Science	Restructured	English	60
25	B.Sc.	Microbiology-Biochemistry-Chemistry	Restructured	English	30
26	B.Sc.	Chemistry	Restructured	English	30
27	B.Sc.	Chemistry-Botany-Horticulture	Market-Oriented	English	30
28	B.Sc.	Mathematics-Physics-Computer Applications	Restructured	English	30
29	B.Voc.	Aquaculture Technology	Vocational	English	30
30	B.Voc.	Logistics Management	Vocational	English	30
P.G. Programmes					
1	M.A.	Economics		English	30
2	M.A.	English		English	30
3	M.A.	Social Work		English	40
4	M.A.	Telugu		Telugu	40
5	M.Com.	Accounting & Taxation		English	60
6	M.Com.	General		English	60
7	M.Sc.	Computer Science		English	40
8	M.Sc.	Mathematics		English	40
9	M.Sc.	Organic Chemistry		English	40

Sd/- Pola Bhaskar.

Commissioner of Collegiate Education

Handwritten signature and date:
24.09.2021
S. N. Ramesh Babu

Proceedings of the Commissioner, Collegiate Education
Andhra Pradesh :: Vijayawada

Present : Dr. Pola Bhaskar, IAS

Re.No. 003/Academic Cell/AC-10/2022

Date : 6-4-22

Sub: Collegiate Education –Implementation of Continuous Internal Assessment (CIA) - Standard Operating Procedure (SOP) to be followed by all colleges – Reg

Ref:1. Outcome of the workshop held on Implementation of Continuous Internal Assessment (CIA) and Evaluation in Government Degree Colleges at SRR&CVR Government College (A), Vijayawada on 30.12.2021

In general sense both Assessment and Evaluation are considered synonymous. But actually, both have different meanings. **Assessment is the feedback from student to teacher and Evaluation is feedback from teacher to student.** It involves the use of empirical data on student learning to refine programs and improve student learning. It's a judgment on student's performance, which includes both tangible and intangible aspects. Assessment is the use of empirical data on student learning to refine programs and improve teaching and student learning. As learning styles differs from student to student, the teacher needs to be more cautious while assessing the students.

Need for the Assessment:

Continuous Assessment is a critical step in the learning process. It determines whether learning objectives of the course/programme have been met. A learning objective is the expectation about what students should know or be able to do by the time a lesson is completed. Assessment affects many facets of education, including student grades, placement, and advancement as well as curriculum, instructional needs, and funding. The following points highlight the significance of assessment in the learning process.

- Capturing student's time and attention
- Generating appropriate student learning activity
- Providing timely feedback which students pay attention to
- Helping students to internalize the disciplines standards and notion of equality.
- Generating marks or grades which distinguish between students or enable pass/fail decisions to be made.
- Providing evidence for others outside the course to enable to judge the appropriateness of standards of the course.

Types of Assessment:

In the past only observation by the teacher was the main mode of assessment. In the process of development of the system and skills, there occurred various types of assessment. Broadly they can be classified as 'Formative Assessment' and 'Summative Assessment'.

Formative Assessment:

Formative assessment is continuous and is conducted during the teaching-learning process using a variety of tools and strategies. The purpose of formative assessment is to monitor student learning and provide feedback during the teaching learning process. Here, the main role will be played by a teacher or a group of people through various transparent methods. The responsibility of evaluating the internal assessment is vested on the teacher/s who teach/es the course. Assessment will be conducted through the following strategies:

- Observation during class
- Tasks set for home learning
- Projects/presentations
- Open-ended tasks
- Performance tasks

The subject teacher prepares these assessments. Furthermore, it is continuous and does not replace exams. It is a suitable evaluation technique and tool. Also, they carry a fixed portion of marks for the assessment. Most noteworthy, it gives feedback to teachers so that they can improve their teaching. On the other hand, it gives students a chance to improve their external assessment grade by seeing internal assessment results. So, that student can improve their learning. For this, the internal grade awarded to the students in each course in a semester shall be published on the notice board at least one week before the commencement of end semester examination.

Summative Assessment:

The goal of **summative assessment is to evaluate student learning at the end of an instructional unit** by comparing it against some standard or benchmark. There will be University Examinations at the end of each semester for both Theory and Practical sessions. Semester End Examinations for all theory papers shall be got set/prepared by the Controller of Examinations as per existing norms and evaluation of all theory papers shall be set/prepared by the Controller of Examinations as per existing norms.

Existing system of Assessment in Govt. Degree Colleges: In the light of above discussion, it is observed that the summative assessment in Govt. Degree Colleges in Andhra Pradesh is found in Semester-end for 75/100 marks for each course. But in the case of formative assessment, it has been found that there are a number of differences/deviations in

autonomous and non-autonomous colleges due to differences from University to University in awarding Internal marks to the students. The following tables show the existing system of awarding internal marks in colleges under various university jurisdiction.

INTERNAL ASSESSMENT IN NON-AUTONOMOUS COLLEGES

S No	Zone	District	Affiliated University	Mid Exam / CIA / CIE Marks	Online Exam if Any	Assignments Marks	Seminar / Quiz / Field Trips / Group Discussion / Survey	Attendance	Project / Objective Test	Viva	Total
1	I	Srikakulam	Dr BRAU	10	--	5	5	5	--	--	25
2	I	Vijanagaram and Visakhapatnam	AU	15	--	5	5	--	--	--	25
3	II	East Godavari and West Godavari	AKNU	15	--	5	5	--	--	--	25
4	II	Krishna	KU	10	--	5	5	5	--	--	25
5	III	Guntur and Prakasam	ANU	15	--	5	--	5	--	--	25
6	III	Nellore	VSU	15	--	5	5	--	--	--	25
7	IV	Chittoor	SVU	25	--	--	--	--	--	--	25
8	IV	Kadapa	YVU	10	--	5	5	5	--	--	25
9	IV	Kurnool	RU	20	--	--	10	--	--	--	30
10	IV	Ananthapuram	SKU	15	--	5	5	--	--	--	25

- It is observed that, the CIA Pattern is followed in all Autonomous and Non- Autonomous Government Degree Colleges which are affiliated to 11 Universities in the State with the pass mark being 8 out of 25 and 27 out of 75.
- In autonomous colleges, the internal marks are being awarded in the range of 30 to 50 marks.
- In case of non-autonomous colleges it is differed from University to University, however, most of the Universities have opted for 75+25 External and Internal system respectively.
- In 09 State Universities, the colleges are following 75+25 pattern and 02 Cluster Universities adopted 70+30 pattern. But, the procedure of awarding internal marks differs from University to University and College to College, with huge deviations in awarding criteria without any commonality.

INTERNAL ASSESSMENT IN AUTONOMOUS COLLEGES

S No	Zone	District	Name of the GDC	Mid Exam / CIA / CIE Marks	Online Exam if Any	Assignments Marks	Seminar / Quiz / Field Trips / Group Discussion / Survey	Attendance	Project / Objective Test	Viva	Total
1	I	Srikakulam	GDC (W), Srikakulam	10	--	5	--	5	5	--	25
2	I	Visakhapatnam	GDC (M), Visakhapatnam	25	--	--	--	--	--	--	25
3	II	East Godavari	GDC (A), Rajahmundry	20	10	5	5	5	--	5	50
4	II	East Godavari	PRGDC, Kakinada	20	--	5	5	--	10	10	50

S No	Zone	District	Name of the GDC	Mid Exam / CIA / CIE Marks	Online Exam if Any	Assignments Marks	Seminar / Quiz / Field Trips / Group Discussion / Survey	Attendance	Project / Objective Test	Viva	Total
5	II	East Godavari	GDC (W). Kakinda	15	--	5	5	--	--	--	25
6	II	East Godavari	GDC Tuni	20	--		5	5	--	--	30
7	II	West Godavari	GDC (M). Patakollu	15	--	5	--	5	--	--	25
8	II	Krishna	GDC. Vijayawada	10	--	10	10	0	10		40
9	III	Guntur	GDC (W). Guntur	20	--	--	5	5	--	--	30
10	III	Nellore	GDC (W). Nellore	20	--	5	5	--	--	--	30
11	IV	Chittoor	GDC (M). Chittoor	15	--	5	5	--	--	--	25
12	IV	Kadapa	GDC (M). Kadapa	20	--	10	10	--	--	--	40
13	IV	Kadapa	GDC (W). Kadapa	15	--	5	5	--	--	--	25
14	IV	Anantapuram	GDC (M). Anantapuram	25	--	5	5	5	--	--	40
15	IV	Kurnool	GDC (W). Kurnool	20	--	5	10	5	--	--	40
16	IV	Kurnool	SIIGDC. Kurnool	20	--	5	5	--	5	5	40

In order to understand different criteria adopted by different Colleges, a One day workshop was conducted with RJDCs, Principals (39 in number) and Subject Experts (40 in number) to invite ideas from the Principals and Subject experts with an aim to formulate uniformity in the assessment procedures in all the Government Degree Colleges in the State of Andhra Pradesh.

The Commissioner, Collegiate Education invited the Principals and Subject Experts to present their existing awarding criteria in the workshop and after the submission of Principals and Subject Experts, the CCE made the following remarks by suggesting a common pattern of Internal and External exams that needed to be followed in both Autonomous and non-Autonomous colleges in the State of AP in a uniform manner. The following Standard Operating Procedure (SOP) for Continuous Internal Assessment is prescribed.

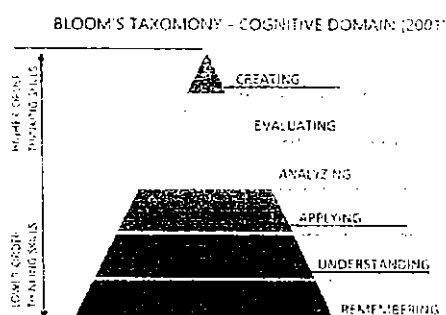
SOP ON CONTINUOUS INTERNAL ASSESSMENT AND EVALUATION

- The following citations should be kept in view by all the faculty members with regard to Teaching, Learning and Evaluation.

“When learning and teaching continuously improves everything improves. Quality is never an accident. It is always the result of intelligent effort. Ignorance is bliss until it hits you on the face. The real education is the one that will set you free”
---- Nelson Mandela

“The correct analogy for the mind is not vessel that needs filling; but wood that needs igniting”.
---- Plutarch

2. While measuring the qualitative aspect of higher education, it is essential for everyone involved in the assessment process to understand the concepts clearly. Unless the correct interpretations and benchmarking are understood by everyone, there will be ambiguity in judgments.
3. In a changing context, the needs and aspirations of the students have to be met through the curriculum and curricular transactions to enable them to play an effective role in the employment sectors. The thrust of the education is shifting to employability based on the changing philosophy from idealism to pragmatism.
4. One of the key insights into the knowledge issue is that what you know is less important than how you know it and how you apply it. It boils down to the difference between two types of thinking. Low level concrete thinking, concerns simple observations, facts and figures and is the foundation of the next level of thinking-high level abstract thinking concerns and relationships. Both kinds of thinking are necessary.
5. Examination reforms has been a prominent theme in the deliberations in connection with higher educationalists apparently had little impact: examinations are universally associated with anxiety and stress both for students and others. There are various malpractices that reduce the dependability and credibility of the examination system.
6. The academic quality of actual examination has long been a major complaint. The methodology in the system is the root cause that needs to be tackled on priority basis. The sizable weight for internal assessment is a major step. The main problem is the incomplete development and articulation of relevant and systematic schemes for internal assessment designed to suit the needs of different subjects and levels of the students.
7. In this regard, faculty members have not been offered sufficient support through clearly spells out SOPs specific to their subjects and effective orientation through manuals or workshops. The absence of clarity is leading students to perceive internal assessment lacking objectivity and transparency.
8. Benjamin Bloom, an educational Psychologist devised a pyramid model that represents different ways of learning which is known as "Blooms Taxonomy" and is described below:



A learner is expected to progress from the lowest level of the pyramid to the highest i.e. from the Lower Order Thinking Skills (LOTS) to the Higher Order Thinking Skills (HOTS)

9. There is every need for a change in focus in the internal assessment from question patterns that require simple memory recall to a judicious mix of questions which assess,
- ✓ Knowledge acquired
 - ✓ Standard application of knowledge
 - ✓ Application of knowledge in new situations
 - ✓ Critical evaluation of knowledge
 - ✓ Ability to synthesize knowledge drawn from different sources
10. Therefore, the internal assessment should be aimed towards ensuring the descriptions of the abilities and other qualities a course seeks to develop in students. In other words, from inert product to processes and capacities that point to continued learning.
11. The major principle for improving the quality of internal assessment is that a variety of means of assessment should be used to match many dimensions of learning objectives. The use of many such devices is possible only in the college setting of internal assessment handled directly by the individual faculty member.
12. Under the above circumstances, the CIA has been divided into four categories of inventory tasks and activities as detailed below:

S.No	Type of Assessment	Weightage Assigned
(i)	Assignments	5
(ii)	Project-Work/Seminar/Group Discussion/Role play/Quizzes/Presentations	5
(iii)	Cleaning, Greening and Attendance	5
(iv)	Testing of knowledge through Mid-term examinations (Mid -1 + Mid -2)	20 + 15
	TOTAL	50

13. **Assignments:** A writing assignment encompasses any writing task a teacher asks of students that involves more and more thought processes including analysis, evaluation, interpretation, narration, syntheses, reflection, clarification, summarization, creative expression and application or demonstration of knowledge or learning. Every faculty member should determine the purpose of the assignment and the levels of students and accordingly assignments should be given. There should be

at least one assignment for each unit/module as and when the syllabus (unit/module) is completed. The weightage of marks, assigned for the assignments should be awarded after completion of all the assignments in respect of all the units/modules and it should be finished before conduct of II Mid examination.

14. In class activities: laboratory/manipulative skill which include as described below for different subjects should be organized by every faculty member in respect of the subjects being taught by him/her

Sl. No	Subject	Suggested Activity/Activities for CIA
1	Chemistry Physics Mathematics Electronics	Peer teaching, Student seminars, quiz, worksheets on subjects, KWL (Know, Want-to-know, and Learned) Group work, Work sheets on subject, Industrial visit, Individual and Group Projects
2	Zoology, Botany, Geology, Geography, Computer Science	Field visit, Student projects, Student seminars, peer teaching, filling gaps, Matching, quiz, worksheets on subjects, KWL, Hydroponic gardening, live projects, Vermi compost Preparation, growing Nursery plants, Aquarium maintenance, Fish farming
3	Micro Biology, Bio chemistry, Food & Nutrition, Home Science, Horticulture, Agriculture, Aquaculture, Home Science	Industrial visit, Lab visit, Student seminars, quiz, worksheets on subjects, KWL, Student projects, Hydroponic gardening, live projects, Vermi compost Preparation, growing Nursery plants, Aquarium maintenance, Fish farming, Mushroom Cultivation, Organic farming
4	Statistics, Economics, History, Archeology, Political Science, Public Administration	Socio economic survey, Group discussions, Student seminars, peer teaching, quiz, worksheets on subjects, KWL, Field visits, Mock Parliament, Web assignments
5	Languages	Comprehension paragraphs, Book review, Think-pair-share actions, Student seminars, peer teaching, filling gaps, quiz, worksheets on subjects, KWL, Group Discussion, LSRW activities
6	Commerce and Management	Industry visits and tours, group discussion, group projects, Student seminars, one-word answers, Multiple choice questions, peer teaching, filling gaps, Matching, quiz, worksheets on subjects, KWL, Socio economic surveys

15. Students should be encouraged to participate in **Activities** like Clean & Green of the campus/in the community etc. Pucca record should be maintained showing the authenticity of the participation and accordingly marks should be awarded to each student. There should not be any malpractices in this regard. Attendance should also be taken into account for awarding total marks of 5. The award of marks for this should be completed before conduct of II Mid examinations.

16. **Testing of knowledge** subject-wise **Mid Examinations** is a very important outcome of learning, with a weightage to the extent of 70% of the total internal assessment.
17. Suggested to conduct **Mid I** Examination through three kinds of questions:
- Firstly, One out of Three Essay type questions carrying 5 marks should be given.
 - Second, five out of seven short answer questions should be set carrying $5 \times 2 = 10$ marks with weightage and
 - Third, ten objective type questions should be framed carrying $10 \times \frac{1}{2} = 5$ marks with weightage comprising multiple choice answers, fill in the blank questions, matching answers questions, comprehension etc..
 - The duration of examination is 1 Hour per paper for a total of 20 Marks.
18. **Mid II** examination is to be conducted after the completion of syllabus choosing two kinds of question, as explained above for a total of 15 Marks.
19. Two mid-term examinations as explained above should be conducted. I Mid after completion of 50 % syllabus and II Mid after completion of total Syllabus with 35 marks for Mid Exam (Mid -1 for 20 Marks and Mid-2 for 15 Marks).
- For Assignment, Seminar/Quiz/Field trip/ Project work and Clean, Green and Attendance etc.. for the three components, the marks to be allotted once in a semester before conduct of II Mid Examinations.
- The marks obtained by a student for 50 marks (Total of two Mid exams for 35, Assignments 5, Classroom Activities 5, Clean, Green and Attendance 5) is to be scaled down to 25 and this should be treated as the CIA score of the student in that subject.
- In case of Autonomous colleges whatever the weightage of internal assessment is fixed, it should be scaled down accordingly.
20. Blended mode of internal assessment should be followed. At least one-mid should be conducted through online and records of every student should be documented for reference.
21. All the staff members should maintain records/registers properly in the prescribed format. The details of the marks secured by the student subject-wise and component-wise should be uploaded by each faculty member in the **SEMS App (Students Evaluation Management System)** on real time basis without fail.

22. The Principals should see that, 04 types of records are to be maintained in the college which are to be submitted during inspection.

- (i) Student-wise and Semester-wise CIA Record is to be maintained by the concerned faculty member as per STUDENT EVALUATION REPORT (Proforma Enclosed)
- (ii) Subject-wise and Semester-wise CIA Record is to be maintained by the concerned In-charge of the department of all the students of the subject as per STUDENT EVALUATION REPORT prepared by concerned faculty
- (iii) Program-wise and Semester-wise consolidated CIA Records of all students of the college are to be maintained by the Principal of the College/Examination i/c. Similar Registers are to be maintained for Life Skills, Skill Development Courses etc., as per STUDENT EVALUATION REPORT (CONSOLIDATED) (Proforma Enclosed)
- (iv) Semester wise PROGRESS REPORT generated through SEMS (Students Evaluation Management System) App

Sd/- Dr Pola Bhaskar IAS
Commissioner of Collegiate Education

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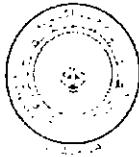
1. Copy to the RIDCEs
2. Principals of all Government Degree Colleges.

Annexure

1. Student Evaluation Report – Faculty Wise.
2. Student Evaluation Report (Consolidated) – College Wise.
3. Student Progress Report

// Attested//

Tulas
6/4/22
Academic Guidance Officer
Commissioner of Collegiate Education



Student Progress Report 2021-2022

Student Profile

Name :
 Gender :
 Student ID :
 University Regd ID :
 Year of Study :
 Programme :
 Specialization :
 Semester :
 Mother's Name :
 Father's Name :
 Contact details :
 Blood Group :

**STUDENT
PHOTO**

Examination Marks

Course	Mid Exams	Assignment	Seminar Quiz/GD/Field Trip	Clean and Green & Attendance	Total Internal Marks	Internal Scale down	External Marks	Total Marks	P/F
	(35 M)	(5 M)	(5 M)	(5 M)	(50 M)	(25 M)	(75 M)	(100 M)	
Course -1									
Course -2									
Course -3									
Course -4									
Course -5									
Course -6									

Mentor's Report

S No	Description	Grade
1.	Communication Skills and Soft skills of Student	
2.	SWOC analysis of the student	
3.	Behavioral aspects	
	a. With Teachers	
	b. With Peers	
	c. With Non-Teaching Staff	
4.	Problem solving abilities	
5.	Social and Scientific skills	
6.	Attitudes and values	
7.	Personal Hygiene	

Signature of the Parent

Signature of the Class Teacher/Mentor

Signature of the Principal

ANNEXURE - VIII

Commissionerate of Collegiate Education, Govt. of Andhra Pradesh

**STRATEGY FRAMEWORK TO PROMOTE ADMISSIONS IN GOVT & AIDED
DEGREE COLLEGES DURING 2021-22****CIRCULAR INSTRUCTIONS TO THE PRINCIPALS****Rc.No.65/ Admissions/ AC/2021-22, Dt. 30.07.2021.**

The Board of Intermediate Education, Andhra Pradesh had released second year results on 22 July 2021. Consequent on this, all the Principals and staff need to ramp up efforts to attract optimal and potential students to our institutions.

Colleges shall go into community with an assurance and slogan that

**HOLISTIC DEVELOPMENT OF STUDENTS through OUTCOME BASED TLP
WITH A FOCUS ON PRODUCING WORK-READY STUDENTS, STRESS - FREE
EDUCATION ,CREATIVITY, INNOVATION, TEAM SPIRT, EMPLOYABILITY
AND PROBLEM SOLVING SKILLS.**

The Principals shall put the following key strategies into practice for maximizing enrollment of students into our colleges.

I. College Level Activities**A) Constitution of College Level Admissions Promotion Committee:**

The Principal shall constitute the Admissions Promotion Committee as tabulated below.

Table 1: Constitution of College Level Admissions Promotion Committees and mandates fixed to each role.

Designation	Roles	Mandate
Principal	Chairman	<ul style="list-style-type: none"> • Devising, planning and deploying admissions strategies and monitoring admission process. • Constitution of Admissions Promotion Committee (APC) and Programme-wise Admission Teams (PATs) with targets fixed. • Providing necessary infrastructure, financial resources, etc., for campaigning material, logistics, etc., in coordination with the APC. • Day-wise process monitoring and reviews of strategy and deployment with the APC Convener and PATs. • Facilitating online/offline meetings for garnering

		support of stakeholders - alumni, students, press, media, parents, CPDC members, local citizenry, etc., and requesting their cooperation for improving admissions.
Vice-Principal	Convener- Admissions campaigning	<ul style="list-style-type: none"> • Implementing the enrollment improvement strategies and guiding PATs, Assigning route-wise campaigning schedules to PATs. • Guidance and monitoring admissions campaigning of PATs at field level on daily basis. • Formulation of programme-specific, intake based marketing strategy for optimal admissions based on previous years admitted strength with focus on programmes with poor admissions. • Designing brochures, pamphlets, flexis, videos, erecting boards in the colleges with the information on Infrastructure, quality initiatives of TLP, Amenities, facilities, Learning Resource facilities, etc.,
IQAC coordinator	Co-Convener	Helping Chairman and Convener in providing necessary information, coordinating with members of admission committees, utilization of campaigning material in the feeder areas, monitoring the campaigning through social media, preparation of admissions video with achievements, salient features of the college,
All other faculty members including Physical Directors and Librarians and Non-teaching staff.	Admissions Team members	<ul style="list-style-type: none"> • They shall involve actively in the programme-wise admission teams constituted by the Chairman & Convener and try to garner the maximum number of admissions through door -to-door campaigning. • They shall work as per the instructions of the Chairman and Convener of the admissions. • Staff involved in the admission campaigning will be exempted from class work. • Programme-wise admission committees shall actively campaign in the feeder areas on the online admission

		process, strengths of the colleges, TLP, infrastructure, employability skill development programmes, extracurricular activities, etc.,
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B) Strategic Planning and Implementation of 2021-22 Admissions:

- Each College shall conduct a press conference immediately with all the print and electronic media representatives/ reporters, showcase the infrastructure, explain the strategies being adopted for quality TLP, co-curricular and extra-curricular activities, innovative and best practices, etc., and request them to cover the achievements/ infrastructure once widely in the feeder areas so that stakeholders develop a positive perception about the college. Media people shall be requested to extend help in improving admissions.
- Each College shall constitute Admissions Promotion Committee (APC) as per table I above to oversee the entire admission process and form programme-wise admissions teams (PATs). The committee and teams shall carry out programme-wise admission analytics for the past three years and fix targets by programme wise and team- wise for AY 2021-22 as explained in Table II.
- They shall collect the information on perception levels of each programme among the students and public and try to improve it, if there is negative perception on a particular programme (s).
- Strengths, Weaknesses, Opportunities, Threats (SWOT) analysis shall be carried out in respect of each programme and targets shall be fixed accordingly. The stakeholders shall be explained the diverse programmes available, future innovative plans of the involved departments and assure them how college delivers goods as per the expectations of the students and other stakeholders. Committee members shall explain the opportunities – like existence of local industries for employment opportunities, internships, project works, etc. They shall develop strategies to convert weakness and threats into strengths and advantages.
- Principals and APC shall collect the Intermediate students' details with the number equivalent to at least four times the sanctioned strength of the programme for admission. For example, if the sanctioned intake of I B.Sc (MPC) is 30, the APC shall collect the names of at least 120 M.P.C intermediate passed out students and approach them.
- Principals should involve non teaching staff, Librarian, Physical Director and JKC Mentors along with faculty members in the admission committees.

- PATs have to visit all the feeding junior colleges to collect student data including mobile numbers. These committees need to interact with the Principals as well as staff of junior colleges to seek their cooperation in motivating their students take admissions in our Degree Colleges by highlighting quality enhancement strategies in TLP, state-of -the art IT infrastructure, Innovative practices, extra-curricular activities, etc. Each PAT can create a whatsapp group with the mobile numbers obtained from the junior colleges. PAT members have to reach out the students and parents in their door to door campaign.
- Colleges were categorized basing on admitted strength of AY 2020-21 and respective targets were presented in table II.

Table 2: Categorization of programmes to enhance admissions for AY 2021-22.

Admission Category Type (Based on Programme-wise admissions of 2020-21)	Division of programmes basing on 2020-21 admitted strength in programmes	Mandate/Target	Remarks
I	≥ 75% admitted programmes	100% admissions	
II	≥ 51% - ≤ 74%	<ul style="list-style-type: none"> • 100% admissions • A minimum increase of 25% over 2020-21 admitted strength shall be assured. 	
III (programmes to be laid more focus)	≤ 50% admitted programmes	A minimum of 60% admissions shall be assured during 2021-22.	<ul style="list-style-type: none"> • The Programmes, basing on sanctioned intake, shall be categorized and respective targets must be fixed for Y 2021-22 as detailed below. i) Category A: (Sanctioned strength 60 & Above): A minimum of 60%

			<p>admissions shall be assured.</p> <p>ii) Category B (Sanctioned strength 40-59): A minimum of 70% admissions shall be assured.</p> <p>iii) Category C (Sanctioned strength below 40): A minimum of 80% admissions.</p>
--	--	--	--

C) Preparation of a good quality video:

Admissions Promotion Committee shall prepare a video showcasing the achievements, infrastructure facilities, academic programs, laboratory facilities, faculty expertise etc. This shall be shared to all stakeholders through social and electronic media, including Facebook, whatsapp group, local city cable system, alumni, etc., created by the admission committees with all second year intermediate students in the catchment area.

D) Updating the college website with all its previous achievements in curricular, co-curricular and extra-curricular arenas and innovative initiatives. The college website shall be widely taken into student community to know about the salient features of the college, its infrastructure, facilities, amenities, student support wings such as career guidance cell, etc., achievements, vision, mission, faculty, etc.

E) Highlighting Market Oriented Programmes:

The APC shall explain the importance of Market Oriented Programmes and highlight their potential in securing employment opportunities in the job market.

F) Conduct of online Awareness cum Bridge Course:

- Colleges shall conduct a One Hour Program wise bridge course every day for one week to the second year intermediate students in the catchment area through online platforms like Google Suite , Zoom etc., and explain the available programmes, innovative pedagogical techniques, IT infrastructure, awareness on colleges student-centric activities such as interactive teaching-learning process, internships, field / educational trips, project works etc.
- Department-wise uniqueness, innovative practices, action plan for the ensuing academic year shall also be explained (Please prepare brochure/pamphlets for campaigning among stakeholders).

- Special focus may be given to programmes on Employability skill development, moral education and cultural activities, Physical Education related activities in this program. Students' interaction may also be involved in this program.
- To attract the students, online quizzes, elocutions, spot debates and short discussions may be incorporated.

G) Establishment of Help Desk:

- Each college should constitute at least one helpdesk with a minimum of two staff members with a dedicated contact phone number with whatsapp facility. The help desk team should interact with the parent as well as students in polite and pleasing manner.
- Depending on the number of students approaching the college, the help desk team should provide internet enabled desktops/laptops, printer and stationary for online admissions process.
- The help desk team shall provide Complete guidance to the candidates on online admissions procedures, documents required, fee particulars, time lines, etc., who approach the campus for online admissions.

H) Advertising:

- The Principal of the college has to take initiative to provide wide publicity about the Physical infrastructure, Academic Excellence, digital infrastructure, laboratory etc., through print and electronic media - news papers, local cable TV, flexi banners, F.M radio; village secretariats, students, CPDC members, etc., in feeder areas. The digital advertising through instagram, twitter, facebook, etc., shall be widely used for cost effectiveness and wider outreach.

I) Hostel Facility: Hostel facility helps improve admissions into our colleges.

- Those Colleges with permanent hostels running since past, shall offer hostel facility to the students invariably and maximize admissions through campaigning.
- The colleges, with newly sanctioned hostels either by U.G.C or any other agencies, if buildings are ready, may start admissions into them from this academic year.
- In case own hostel is not available, Principals shall make arrangements for the admitted students for admission into state Government run social welfare or B.C welfare or other hostels.

J) Transportation facility:

- In case the college is away from the town/ village and if transportation is a factor for decline in admissions, the Principal shall, in consultation with the necessary agencies, such as RTC, etc., make arrangements for providing transportation facility to the students.
- Further, transportation facility from the nearby bus complex to the college may be provided to the students by engaging private buses/mini vans with required number of trips by entering into agreement with private automobile players, if finances permit.

K) Roping in Alumni Networks:

- The Alumni association members of college, after creating alumni networks, especially those of last five years, shall be pressed into service for campaigning.
- They shall be motivated to carry out campaign in feeder areas by propagating their testimonials about the college.

II) MONITORING STRATEGIES

A three level monitoring process shall be put in place for guiding and monitoring the admission process effectively.

A) At CCE Level:

The Academic Cell has to coordinate Colleges, APSCHE authorities and APCFSS vendor team for the smooth conduction of Online Admissions. CCE has to constitute Help Line Centres (HLCs) to identify and to resolve the issues related to online admissions.

- Academic Guidance Officer and District Monitoring Officers (DMOs) of academic cell shall prepare the list of colleges with less than 75% admissions during AY 2020-21 and conduct a VC with the RJDs, ID College Principals, Principals of colleges and all faculty and issue instructions on online admission process.
- Each DMO of Academic Cell shall prepare the college - wise programme list with less than 50% admissions during last AY and monitor the campaigning process by admission teams of colleges with the help of ID college Principals. The DMO shall try to resolve any issues encountered by the colleges with the help of respective ID colleges and respective RJDs, especially in providing financial resources to the colleges, or guidance, if any, required.

B) At RJD Level:

Regional Joint Directors, with the help of ID college Principals, shall review the readiness and progress of Online Admissions of the colleges District-wise in the zone on weekly basis. RJDs are requested to visit the colleges frequently and guide the Principals and suggest strategies for enhancement of admissions. They shall facilitate the financial or material requirements, if any, needed by colleges from the ID colleges. They are also endowed with the duty of ensuring well maintenance of facilities, amenities, clean and hygienic campus, etc., as these factors will play significant role in augmenting admissions. RJDs shall identify the staff, if any, who carry out subversive activities in collusion with the private players, which may prove to be detrimental to the admissions in to the colleges, and initiate disciplinary action against them.

C) At ID College Level

ID college principal, as the District as a unit, shall issue advertisements and as well carry out campaigning in the District on behalf of all colleges of the District on DRC platform. He has to monitor the progress of online admissions of colleges in their respective district daily. The ID college has to identify the colleges with poor admission percentage in the previous year, provide guidance in preparing the action plan for better admissions. If necessary, financial support may also be provided to the needy colleges. Any complacency on the part of college authorities in taking forward the admission process shall be taken to the notice of the respective Regional Joint Director.

III) COVERAGE OF POINTS IN CAMPAIGNING AND PREPARING BROCHURE/PAMPHLETS

The PATs are requested to carry out campaigning in the feeder areas with the following initiatives.

- a) **Quality initiatives of the college in the areas of Teaching-Learning Process** - Adoption of NAAC's Quality Indicator Framework in the colleges from AY 2021-22 - This shall be percolated deeper into student community.
- b) **Experiential and Participative TLP:** Equipment/ tool -aided/ case study / Project based Teaching -Learning approach for enhanced understanding of the topic by the students.
- c) **Outcome based TLP:** Programme and Course Outcome attainment assessment and remedial measures for ensuring 100% outcome attainment in all students.

- d) **Quality and experienced faculty** - Appointment of Doctorates & NET/SLET qualified staff through APPSC.
- e) **Robust mechanism for evaluating the performance of faculty and Principals through performance Indicators and constant capacity building initiatives:** The introduction of ASAR and AADPI for assessing performance of the faculty and Principals thereby providing the training or capacity building programmes as a part of quality enhancement and its sustaining measures.
- f) **Training & Placement and Employability skills Development programmes** - The CCE had entered into an agreement with Bengaluru based organization - Art of Living, to impart holistic training to students in employability skills from the academic year 2021-22 starting from intervening summer of II and III years through Final year for enhanced training in employability skills and employment opportunities. The importance of Job drives/ campus drives through JKC's, Skill Development Centres (In certain colleges) and ELLs shall be taken into student community.
- g) **Adaptation to English medium:** MoA with Cambridge University for imparting English speaking and Communication skills for students and faculty members
- h) **Promoting Culture of Innovation and start ups through centres for Innovation, Incubation and Entrepreneurship.**
- i) **A holistic education through imparting values and character building, team spirit through project works, life skills through certificate courses, guest lectures, seminars, etc.**
- j) **Training for Civil Services and other competitive examinations in selected Govt.Degree Colleges.**
- k) **Coaching for P.G. entrance examinations.**
- l) **Availability of state-of- the art IT infrastructure and integrating it with TLP into using Digital Class rooms, Virtual Class rooms, Internet facility, Wi-Fi, etc., available in our colleges.**
- m) **Physical and digital Learning Resources:** Library's Physical resources, e-resources; e-books, e-journals, L.M.S, Reading Room, etc.,
- n) **Monitoring the quality of the TLP with OTLM app with provision for conduct of online/ offline class work, feedback, grievance redressal, evaluation and assessment.**
- o) **Facilities for women students:** hygienic rest rooms, waiting halls, WEC, Internal Complaints Cell (ICC) for women students, anti-ragging cell, etc.,
- p) **Availability of important extra-curricular wings** such as N.S.S, N.C.C, Department of Physical Education, Swatchbharat, clean & Green, motivation to participate in community outreach programmes, involvement of students in college infrastructure and facilities management, etc.
- q) **Student Incentivization Programmes:** Institution of Prathibha awards for academic excellence by students.

- r) **Importance of health through Physical Education Departments:** Encouragement to students through Periodical conduct of College level, District level, University level
- s) tournaments, health awareness programmes through certificate programmes, conduct of regular physical exercise drills to students for Physical fitness and health, training in physical fitness for competitive programmes like recruitment of constables, Sub-inspectors, etc. Promotion of Physical fitness programmes among students by awarding credits.
- t) **Special Guest lectures by experts from renowned education institutions and industries in the specified topics.**
- u) **Discipline in the campus:** Ensuring discipline both among students and staff through discipline enforcing committees.
- v) **Capacity Building initiatives** to the faculty members through FDPs, training programmes, seminars, workshops, etc.,
- w) **Special Programmes for slow-learners** - Remedial classes/ tutorials, personal attention and counseling through mentor-ward system.

Note: The colleges can add the salient features specific and unique to their colleges in the campaigning.

The Principals are directed to implement the above guidelines scrupulously to optimize the admissions into Government and Private Aided Degree colleges.

Sd/- **Dr.Pola Bhaskar, I.A.S**

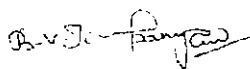
Commissioner of Collegiate Education

Copy to

All the Principals of GDCs and PACs

The Regional Joint Directors of Collegiate Education

// FORWARDED BY ORDER//



[Academic Guidance Officer]

ANNEXURE - IX
**ANDHRA PRADESH STATE
COUNCIL OF HIGHER EDUCATION**

**Assessment methodology for Internships / On the Job Training /
Apprenticeship under the revised CBCS (2020 – 21 onwards)**

As per the revised CBCS based curriculum which is implemented from the academic year 2020-21, three internships are mandatory for all students irrespective of the type of College (Govt / Private Aided / Autonomous / Constituent / Private Un-aided) and the programme of study (BA/B.Com/B.Sc/BBA/Honours, etc.). The following is the evaluation methodology for awarding marks/grades.

First internship (April-May after 1st year examinations): Community Service Project

To inculcate social responsibility and compassionate commitment among the students, the summer vacation in the intervening 1st and 2nd years of study shall be for Community Service Project (the detailed guidelines are circulated separately).

Learning outcomes:

- To facilitate an understanding of the issues that confronts the vulnerable / marginalized sections of the society.
- To initiate team processes with the student groups for societal change.
- To provide students an opportunity to familiarize themselves with urban / rural community they live in.
- To enable students to engage in the development of the community.
- To plan activities based on the focused groups.\
- To know the ways of transforming the society through systematic programme implementation.

Assessment Model for the First Internship (April-May after 1st year examinations):

There will be only internal evaluation for this internship. Each faculty member is to be assigned with 10 to 15 students depending upon availability of the faculty members. The faculty member will act as a faculty-mentor for the group and is in-charge for the learning activities of the students and also for the comprehensive and continuous assessment of the students.

The assessment is to be conducted for 100 marks. The number of credits assigned is 4. Later as per the present practice the marks are converted into grades and grade points to include finally in the SGPA and CGPA.

The weightings shall be:

Project Log	20%
Project Implementation	30%
Project report	25%,
Presentation	25%

Each student is required to maintain an individual logbook, where he/she is supposed to record day to day activities. The project log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration the individual student's involvement in the assigned work.

While grading the student's performance, using the student's project log, the following should be taken into account -

- a. The individual student's effort and commitment.
- b. The originality and quality of the work produced by the individual student.
- c. The student's integration and co-operation with the work assigned.
- d. The completeness of the logbook.

The assessment for the **Community Service Project implementation** shall include the following components and based on the entries of Project Log and Project Report:

- a. Orientation to the community development
- b. Conducting a baseline assessment of development needs
- c. Number and Quality of Awareness Programmes organised on beneficiary programmes and improvement in quality of life, environment and social consciousness, motivation and leadership, personality development, etc.
- d. Number Quality and Duration of Intervention/service Programmes (Prevention or promotion programs that aim to promote behavioural change in defined community contexts to address social problems) organised.
- e. Followup Programmes suggested (Referral Services, Bringing Community Participation)
- f. Developing short and mid-term action plans in consultation with local leadership and local government officers.

The **Project Report** should contain

- a) Introduction, scope, objectives, and methodology
- b) Project specifications (area / background of the work assigned).
- c) Problems identified.
- d) Analyses of the problems
- e) Community awareness programmes conducted w.r.t the problems and their outcomes.
- f) Intervention/service programmes taken up
- g) Short-term and long term action plan for implementation
- h) Recommendations and conclusions.
- i) References

The **Project Presentation** is to be made by the student after he/she reports back to the College. The components for assessment are –

- a. assessing the involvement in the project
- b. presentation skills
- c. final outcome of the project as evinced by the student.

Example:

Name of the Student:	X. YY ZZZ	
Class & Year of Study	II B.A. 2021 - 2022	
Registered Number	000000	
Assessment Component	Max Marks	Marks Secured
1. Project Log	20	15
2. Project Implementation	30	20
3. Project Report	25	20
4. Presentation	25	20
TOTAL OUT OF 100	100	75

Letter grade	Grade Point	Credits	Credit Point
O (outstanding)	10	2	20
A+ (Excellent)	9	2	18
A (Very Good)	8	2	16
B+ (Good)	7	2	14
B (Above average)	6	2	12
C (Average)	5	2	10
D (Pass)	4	2	8
F (Fail)	0		
Ab (Absent)	0		

In the above example, 75 marks are converted to letter grade / grade point.

Letter grade	Grade Point	Credits	Credit Point
B+ (Good)	7	2	14

Second Internship (April-May after 2nd year examinations): Apprenticeship / Internship / On the job training / In-house Project / Off-site Project

To make the students employable, an Apprenticeship / Internship / On the job training / In-house Project / Off-site Project shall be undertaken by the students in the intervening summer vacation between the 2nd and 3rd years.

Learning outcomes

- Explore career alternatives prior to graduation.
- Integrate theory and practice.

- Assess interests and abilities in their field of study.
- Learn to appreciate work and its function towards future .
- Develop work habits and attitudes necessary for job success.
- Develop communication, interpersonal and other critical skills in the future job.
- Build a record of work experience.
- Acquire employment contacts leading directly to a full-time job following graduation from college.
- Acquire additional skills required for world of work.

Assessment Model for the Second Internship (April-May after 2nd year examinations):

There will be only internal evaluation for this internship. Each faculty member is to be assigned with 10 to 15 students depending upon availability of the faculty members. The faculty member will act as a faculty-mentor for the group and is in-charge for the learning activities of the students and also for the comprehensive and continuous assessment of the students.

The assessment is to be conducted for 100 marks and the credits assigned are 4. Later as per the present practice the marks are converted into grades and grade points to include finally in the SGPA and CGPA.

The weightings shall be:

Project Log	20%
Project Implementation	30%
Project report	25%,
Presentation	25%

Each student is required to maintain an individual logbook, where he/she is supposed to record day to day activities. The project log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration the individual student's involvement in the assigned work.

While grading the student's performance, using the student's project log, the following should be taken into account -

- a. The individual student's effort and commitment.
- b. The originality and quality of the work produced by the individual student.
- c. The student's integration and co-operation with the work assigned.
- d. The completeness of the logbook.

The assessment for Project Implementation during **second internship / Project Work / On the Job Training / Apprenticeship** shall include the following components and based on the entries of Project Log and Project Report:

- a. Involvement in the work assigned
- b. Regularity in the work assigned
- c. New knowledge acquired
- d. New skill acquired

The Project Report should contain

- a. Introduction.
- b. Project specifications (area / background of the work assigned).
- c. Problems taken up.
- d. Analysis of the problem.
- e. Recommendations and conclusions.

The Project Presentation is to be made by the student after he/she reports back to the College. The components for assessment are –

- a. assessing the involvement in the project
- b. presentation skills
- c. final outcome of the project as evinced by the student.

Example:

Name of the Student:	X. YY ZZZ	
Class & Year of Study	II B.A. 2021 - 2022	
Registered Number	000000	
Assessment Component	Max Marks	Marks Secured
1. Project Log	20	10
2. Project Implementation	30	15
3. Project Report	25	20
4. Presentation	25	20
TOTAL OUT OF 100	100	65

Letter grade	Grade Point	Credits	Credit Point
O (outstanding)	10	2	20
A+ (Excellent)	9	2	18
A (Very Good)	8	2	16
B+ (Good)	7	2	14
B (Above average)	6	2	12
C (Average)	5	2	10
D (Pass)	4	2	8
F (Fail)	0		
Ab (Absent)	0		

This may vary from University to University

In the above example, 75 marks are converted to letter grade / grade point.

Letter grade	Grade Point	Credits	Credit Point
B (Above average)	6	2	12

Third internship (5th/6th Semester period):

During the entire 5th /6th Semester, the student shall undergo Apprenticeship / Internship / On the Job Training. This is to ensure that the students develop hands on technical skills which will be of great help in facing the world of work.

Learning outcomes

- Explore career alternatives prior to graduation.
- Integrate theory and practice.
- Assess interests and abilities in their field of study.
- Learn to appreciate work and its function towards future .
- Develop work habits and attitudes necessary for job success.
- Develop communication, interpersonal and other critical skills in the future job.
- Build a record of work experience.
- Acquire employment contacts leading directly to a full-time job following graduation from college.
- Acquire additional skills required for world of work.

Assessment model for the semester long apprenticeship / on the job training / internships during the VI Semester:

The assessment for the V / VI Semester long apprenticeship is for 200 marks and credits assigned are 12.

A monthly report is to be submitted to the teacher guide online within 15 days after the completion of the every moth upto four months. The last two months of internship period shall be used for preparation of final project report simultaneously undergoing on the job training / internship / apprenticeship.

The assessment for this internship / on the job training will be both internal and external assessment. The internal assessment will be for 25% of marks which will be continuous and the assessment by the industry / enterprise / organisation where the student does his/her internship will be indicated in grades. A template to that extent is appended as Annexure – 1. This assessment is to be conducted by a responsible person (General Manager / HR Manager / Head of the Division) in consultation with the supervisor under whom the internship was done.

The components of internal assessment during *this third internship / Project Work / On the Job Training / Apprenticeship* shall include the following components and based on the entries of Project Log and Project Report:

- a. Involvement in the work assigned
- b. Regularity in the work assigned
- c. New knowledge acquired
- d. New skill acquired

The Project Report should contain

- a. Introduction.
- b. Project specifications (area / background of the work assigned).
- c. Problems taken up.
- d. Analysis of the problem.
- e. Recommendations and conclusions.

The Project Presentation is to be made by the student after he/she reports back to the College. The components for assessment are –

- a. assessing the involvement in the project
- b. presentation skills
- c. final outcome of the project as evinced by the student.

There shall be a final evaluation committee comprising of Principal, Teacher Guide, Internal Expert and External Expert nominated by the affiliating University. The final evaluation committee shall consider the following for evaluation –

- A. Monthly Reports submitted by the student
- B. Final Project Report
- C. Grading given by the Company / Business unit / Enterprise where the student has undergone the training. The grades shall be converted into marks on the scale followed by the University.

To evaluate and award marks, the Committee conducts viva voce examination at the college.

Example:

Name of the Student:	X. YY ZZZ	
Class & Year of Study	III B.A. 2022 - 2023	
Registered Number	000000	
Internal Assessment Component	Max. Marks	Marks Awarded
1. Project Log	10	10
2. Project Implementation	20	15
3. Project Report	10	10
4. Presentation	10	5
TOTAL	50	40
External Assessment Component	Max. Marks	Marks Awarded

Performance Assessment by the Evaluation Committee, converting the grades awarded by the industry, enterprise, etc.	100	80
External Viva Voce	50	30
GRAND TOTAL	200	150

Letter grade	Grade Point	Credits	Credit Point
O (outstanding)	10	2	20
A+ (Excellent)	9	2	18
A (Very Good)	8	2	16
B+ (Good)	7	2	14
B (Above average)	6	2	12
C (Average)	5	2	10
D (Pass)	4	2	8
F (Fail)	0		
Ab (Absent)	0		

In the above example, 75 %marks are converted to letter grade / grade point.

B+ (Good)	7	2	14
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Thus the Comprehensive Continuous Assessment for the projects/internships/on the job training shall focus on enhancing the student's learning by ensuring that the student invests considerable time in studying, preparing and building on academic skills, moulding them into competent and skill perspective workforce. The assessment should also cater to the improvement of education and institutional assessment system that portrays the student performance.

Student internship / Project Work / On the Job Training / Apprenticeship Performance Evaluation

Term of Internship: From dd/mm/yyyy To dd/mm/yyyy	Date of Evaluation:
Student Name: & Registration No:	
Organization Name& Address:	
Name of the Supervisor:	
Supervisor email/phone:	
Faculty Internship Coordinator	

Please attach: • Internship Job Description
 • Supervisor Comments (i.e. strengths, areas for improvement, etc)

Please rate the intern's performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1) Oral communication	1	2	3	4	5
2) Written communication	1	2	3	4	5
3) Initiative	1	2	3	4	5
4) Interaction with staff	1	2	3	4	5
5) Attitude	1	2	3	4	5
6) Dependability	1	2	3	4	5
7) Ability to learn	1	2	3	4	5
8) Planning and organization	1	2	3	4	5
9) Professionalism	1	2	3	4	5
10) Creativity	1	2	3	4	5
11) Quality of work	1	2	3	4	5
12) Productivity	1	2	3	4	5
13) Progress of learning	1	2	3	4	5
14) Adaptability to organization's culture/policies	1	2	3	4	5
15) OVERALL PERFORMANCE	1	2	3	4	5

Signature of the Supervisor

Signature of the HR Manger



S.R.R. & C.V.R. GOVT. DEGREE COLLEGE

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Machavaram, VIJAYAWADA - 520 004. Krishna District.

Cell : 9848251236 Ph : 0866-2430060, Fax : 0866-2441092, www.srrcvr.ac.in srrandcvr@gmail.com



Dr. K. Bhagya Lakshmi, M.Sc., M.Phil, Ph.D.

Principal

Date

Date: 28 - 12 - 2021.

To
Prof. Dr. D. Surya Chandra Rao Ph. D.
Principal
Krishna University
Machilipatnam
Krishna District, A. P.
Mobile: 944 014 9149
E - mail: profdsrao@gmail.com

Respected Sir,

Sub: An Invitation for Academic Council Meeting on 05 - 01- 2022 – Regarding.

Ref: Krishna Univ. Lr. no. KrU/ Affil /SRR&CVR Govt. Deg. VJA/ AC/ 2020- 21 dated 22- 1- 21.

Sir, You are invited for the 'Academic Council Meeting' on 05 - 01 - 2022, Wednesday at 9- 30 A M in Mini Conference Hall of S R R & C V R Government Degree College (Autonomous) Campus, Vijayawada. You are nominated as the 'Educationist' of the Academic Council of SRR & CVR Govt. Degree College (A), Vijayawada.

Dr. K. Bhagya Lakshmi
28-12-2021

Dr. K. Bhagya Lakshmi

Principal.

PRINCIPAL
SRR & CVR GOVT. DEGREE COLLEGE
(Autonomous)
Machavaram, VIJAYAWADA - 520 004.



S.R.R. & C.V.R. GOVT. DEGREE COLLEGE

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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil, Ph.D.

Principal

Date

Date: 28 - 12 - 2021.

To
Dr. L. Suseela Ph. D.
Professor
Krishna University
Machilipatnam
Krishna District, A. P.
Mobile: 9866 914 670
E - mail: susheelalankaku@gmail.com

Respected Madam,

Sub: An Invitation for Academic Council Meeting on 05 - 01- 2022 – Regarding.

Ref: Krishna Univ. Lr. no. KrU/ Affil /SRR&CVR Govt. Deg. VJA/ AC/ 2020- 21 dated 22- 1- 21.

Madam, You are invited for the 'Academic Council Meeting' on 05 - 01 - 2022, Wednesday at 9- 30 A M in Mini Conference Hall of S R R & C V R Government Degree College (Autonomous) Campus, Vijayawada. You are appointed as the 'University Representative' of the Academic Council of SRR & CVR Govt. Degree College (A), Vijayawada.

[Signature]
28-12-2021
Dr. K. Bhagya Lakshmi


Principal.

PRINCIPAL

SRR & CVR GOVT. DEGREE COLLEG.


(Autonomus)

Machavaram, VIJAYAWADA - 520 004



S.R.R. & C.V.R. GOVT. DEGREE COLLEGE

Autonomous & ISO900: 2015 Certified Institution,
NIRF -2020 ranked 101-150 band and NIRF - 2019: 151-200 rank band Institution
NAAC accredited with 'B+' Grade
Machavaram, VIJAYAWADA - 520 004. Krishna District.
Ph : 0866-2430060, Fax : 0866-2441092, www.srrcvr.org, srrandcvr@gmail.com



Dr. K. Bhagya Lakshmi, M. Sc., M. Phil., Ph. D.

Principal

Date: 04 - 01 - 2022.

To
Dr. V. Ravi Kumar M.Sc., M. Phil., Ph. D.
Professor
Department of Physics
Acharya Nagarjuna University
Nagarjuna Nagar, GUNTUR
Guntur Dist, A. P. Mobile: 9440201741
E- mail ID: vrksurya@rediffmail.com


Respected Sir,

Sub: An Invitation for Academic Council Meeting on 05 - 01- 2022 – Regarding.

Ref: Academic Council Meeting at SRR GDC (Autonomous) .

* * * * *

You are invited for the 'Academic Council Meeting' on 05 - 01 - 2022, Wednesday at 9- 30 A M in Mini Conference Hall of S R R & C V R Government Degree College (Autonomous) Campus, Vijayawada. As per the message received from Krishna University, Machilipatnam, You are appointed as the 'University Representative' of the Academic Council of SRR & CVR Govt. Degree College (A), Vijayawada.


 Dr. K. Bhagya Lakshmi
PRINCIPAL
 Principal
SRR & CVR GOVT. DEGREE COLLEGE
(Autonomous)
Machavaram, VIJAYAWADA - 520 004



S.R.R. & C.V.R. GOVT. DEGREE COLLEGE

(Autonomous)

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Machavaram, VIJAYAWADA - 520 004, Krishna District.

Cell : 9848251236 Ph : 0866-2430060, Fax : 0866-2441092, www.srrcvr.ac.in srrandcvr@gmail.com



Dr. K. Bhagya Lakshmi, M.Sc., M.Phil, Ph.D.

Principal

Date

Date: 28 - 12 - 2021.

To
Dr. M. Koteswara Rao Ph. D.
Professor, Department of English
Krishna University
Machilipatnam
Krishna District, A. P.
Mobile: 970 157 9535
E - mail:koteswar.madugula@gmail.com

Respected Sir,

Sub: An Invitation for Academic Council Meeting on 05 - 01- 2022 – Regarding.

Ref: Krishna Univ. Lr. no. KrU/ Affil /SRR&CVR Govt. Deg. VJA/ AC/ 2020- 21 dated 22- 1- 21.

Sir, You are invited for the 'Academic Council Meeting' on 05 - 01 - 2022, Wednesday at 9- 30 A M in Mini Conference Hall of S R R & C V R Govt Degree College (Autonomous) Campus, Vijayawada. You are appointed as the 'University Representative' of the Academic Council of SRR & CVR Govt. Degree College (A), Vijayawada.

Dr. K. Bhagya Lakshmi
28-12-2021

Dr. K. Bhagya Lakshmi

Principal.

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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil, Ph.D.

Principal

Date

Date: 28 - 12 - 2021.

To
Sri A. Sudhakar
General Manager
District Industries Centre (D I C)
Krishna District,
Autonagar, Vijayawada - 520 007
A. P. Phone: 9640 9098 22
E - mail: gmdickrishna@gmail.com

Respected Sir,

Sub: An Invitation for Academic Council Meeting on 05 - 01- 2022 – Regarding.

Ref: Krishna Univ. Lr. no. KrU/ Affil /SRR&CVR Govt. Deg. VJA/ AC/ 2020- 21 dated 22- 1- 21.

Sir, You are invited for the 'Academic Council Meeting' on 05 - 01 - 2022, Wednesday at 9- 30 A M in Mini Conference Hall of S R R & C V R Government Degree College (Autonomous) Campus, Vijayawada. You are nominated as the 'Industry Expert' of the Academic Council of SRR & CVR Govt. Degree College (A), Vijayawada.

Dr. K. Bhagya Lakshmi
28-12-2021

Principal.

PRINCIPAL
SRR & CVR GOVT. DEGREE COLLEGE
(Autonomous)
Machavaram, VIJAYAWADA - 520004



S.R.R. & C.V.R. GOVT. DEGREE COLLEGE

(Autonomous)

NAAC accredited with 'B+' Grade

Machavaram, VIJAYAWADA - 520 004. Krishna District.

Cell : 9848251236 Ph : 0866-2430060, Fax : 0866-2441092, www.srrcvr.ac.in srrandcvr@gmail.com



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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil, Ph.D.

Principal

Date

Date: 28 - 12 - 2021.

To
Sri Muttavarapu Murali Krishna
Managing Director, Fortune Murali Park Hotel
M. G. Road, Vijayawada
Krishna District, A. P.
Ph: 9010901028, E- mail: accounts.fmp@fortunehotels.in

Respected Sir,

Sub: An Invitation for Academic Council Meeting on 05 - 01 - 2022 – Regarding.

Ref: Krishna Univ. Lr. no. KrU/ Affil /SRR&CVR Govt. Deg. VJA/ AC/ 2020- 21 dated 22- 1- 21.

Sir, You are invited for the 'Academic Council Meeting' on 05 - 01 - 2022, Wednesday at 9- 30 A M in Mini Conference Hall of S R R & C V R Government Degree College (Autonomous) Campus, Vijayawada. You are nominated as the 'Expert in Commercial Enterprise' of the Academic Council of SRR & CVR Govt. Degree College (A), Vijayawada.

Bhagya Lakshmi
28-12-2021
Dr. K. Bhagya Lakshmi

Principal.

PRINCIPAL
SRR & CVR GOVT. DEGREE COLLEGE
(Autonomous)
Machavaram, VIJAYAWADA - 520004.



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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil, Ph.D.

Principal

Date

Date: 28 - 12 - 2021.

To

Sri Medasani Venkateswara Rao M. A. L. L. B.

Advocate / Notary

N T R Circle

Vijayawada

Krishna District, A. P.

Ph: 94408 48222, E - mail: notaryadvocate22@gmail.com,

E- mail: venkatmedasani222@gmail.com

Respected Sir,

Sub: An Invitation for Academic Council Meeting on 05 - 01- 2022 – Regarding.

Ref: Krishna Univ. Lr. no. KrU/ Affil /SRR&CVR Govt. Deg. VJA/ AC/ 2020- 21 dated 22- 1- 21.

Sir, You are invited for the 'Academic Council Meeting' on 05 - 01 - 2022, Wednesday at 9- 30 A M in Mini Conference Hall of S R R & C V R Government Degree College (Autonomous) Campus, Vijayawada. You are nominated as the 'The Expert in Law' of the Academic Council of SRR & CVR Govt. Degree College (A), Vijayawada.

Bhagya Lakshmi
28-12-2021
Dr. K. Bhagya Lakshmi

Principal.

PRINCIPAL
SRR & CVR GOVT. DEGREE COLLEGE
(Autonomous)
Machavaram, VIJAYAWADA - 520 004.